

**MARTINSBURG BOROUGH COUNCIL MINUTES
BUDGET MEETING
OCTOBER 14, 2025**

A special meeting of the Martinsburg Borough Council was held on Tuesday, October 14, 2025, to work on the 2026 budget and for general purposes. The meeting started at 7:00 p.m. with prayer by Rich Brantner, Jr. and the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT: Mayor Richard A. Brantner, President P. Robert Dickson, Vice-President Edward L. Bennett, Pro-tem Charles E. Kensinger Councilman James C. Dell, Councilman Mark K. Gartland, Councilman Neil E. Gartland, and Councilman Darin B. Meck

In addition to council, present were Manager Richard Brantner, Jr., Secretary/Treasurer Jane Staily and Amy Hockenberry

It was mentioned that PENELEC has been putting in new wiring through town for over two weeks now closing roads and lanes as they work.

Manager Rich Brantner, Jr. reported that the borough crew responded to an emergency water leak on Oakdale Road on a weekend and they needed EXTRA LABOR so they used one of the firemen David J. Hoover to help out. Manager Brantner has already spoken with our insurance agent and they would be covered under our liability insurance as long as they are reputable/competent last minute help. Donnie Stern also helped flag on a water leak the other day. *Council on a motion by Charles Kensinger, seconded by James Dell, agreed to permit Manager Rich Brantner, Jr. to HIRE TEMPORARY last minute help in emergency situations at his discretion. The motion passed unanimously.*

An invitation was received from the BOOSTERS inviting the borough to attend their 100th Anniversary Celebration Dinner at Homewood. *Council on a motion by Darin Meck, seconded by Mark Gartland, approved to spend \$300 to reserve a table for six people to attend the Martinsburg Booster Association's 100th Anniversary CELEBRATION DINNER at Homewood on Thursday, November 13, 2025. The motion passed unanimously.* Some of the council already have reservations to attend with their spouses at other tables.

DRAFT BUDGET NO. 2026-04 was presented by Borough Secretary/Treasurer Jane Staily in detail. The General Fund was balanced at \$1,160,000. After reviewing it line by line the following **DRAFT BUDGET NO. 2026-05** was prepared balanced at \$1,160,400.00. This budget portrays no real estate tax millage increase using the current millage of 1.967:

DRAFT BUDGET 2026-05	GEN FUND	ALL OTHER FUNDS	TOTAL FUNDS
Estd Bal on Hand, Jan 1, 2026:	325,442	611,758	937,200
Revenue:	1,160,400	152,479	1,312,879
Expenditures:	<u>1,160,400</u>	<u>170,012</u>	<u>1,330,412</u>
Estd Bal on Hand, Dec 31, 2026:	325,442	594,224	919,667

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DRAFT BUDGET NO. 2026-05 reflects the following 2026 raises as per the recommendation of the Personnel Committee:

Manager	\$2.00
Police Chief	\$2.00
Borough Sec./Trea.	\$2.00
Working Foreman	\$1.50
Clerk	\$1.50
STP Operator	\$1.00
Laborer	\$1.00
Part-time Patrol	\$1.00
Flaggers	\$1.00

*The meeting **ADJOURNED** at 8:55 p.m. on a motion by Ed Bennett, seconded by Darin Meck. The motion passed unanimously.*

Respectfully submitted,

M. Jane Staily
Borough Secretary