

MARTINSBURG BOROUGH COUNCIL MINUTES
APRIL 4, 2022

The regular meeting of the Martinsburg Borough Council was held on Monday, April 4, 2022 in the municipal building. The meeting started at 7:00 p.m. with prayer by Richard Brantner, Jr. and the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT: Mayor Richard A. Brantner, President P. Robert Dickson, Vice-President Durban D. Metzler, Pro-tem Charles E. Kensinger Councilman, Councilman Edward L. Bennett, Councilwoman Janet E. Blattenberger, Councilman James C. Dell, and Councilman Darin B. Meck

In addition to council, present were Manager Richard Brantner, Jr., Secretary/Treasurer Jane Staily, Chief Kerry Hoover, Lt. Justin Davis, Attorney Matt Gieg, Sandy Weyandt, Linda Smith, State Representative Jim Gregory, State Representative Candidate Trish Haight, and Anna Baughman of the Morrisons Cove Herald

STATE REPRESENTATIVE JIM GREGORY was present as part of his promise to municipalities to visit them. He is running for reelection and would appreciate everyone's vote in May.

TRISH HAIGHT was present to introduce herself and is also running for election as a Republican candidate for State Representative for the 80th District.

*The **MINUTES** of the meeting of March 7, 2022 were approved on a motion by Janet Blattenberger, seconded by James Dell. The motion passed unanimously.*

The **FINANCIAL AND TREASURER'S REPORTS** for March 2022 were prepared and presented by Secretary/Treasurer Jane Staily.

*The **LIST OF BILLS** for March 2022, check nos. 10637-10664 in the amount of \$78,307.51 (including a transfer of \$58,000 to the Reserve Fund) was approved on a motion by Charles Kensinger, seconded by Janet Blattenberger. The motion passed unanimously.*

MAYOR RICHARD BRANTNER (Sr.) presented his report as written. He thanked both Representative Jim Gregory and Trish Haight for coming out to our meeting.

Chief Hoover presented the **POLICE REPORT** as written. Things are picking up with the nice weather. Janet Blattenberger inquired about the dog leash law. Chief Hoover responded that the State law says the dog owner has to have control of his dog which means not necessarily on a leash. The borough does have a local ordinance for dog noise.

BOROUGH MANAGER Rich Brantner reported:

MAR 12 – plowed **SNOW** along with drifting snow

MAR 15 – PADEP came in for a **WATER INSPECTION** on paperwork and record keeping

MAR 22 – **ROB DICKSON** completed his ICS 100 testing

MAR 22 – attended a **CYBER-ATTACK BRIEFING** along with along with Chief Hoover and Jane Staily – the FBI and a few other organizations set up the briefing

MAR 23 – mailed out the cards for the **2021 ANNUAL DRINKING WATER REPORT**

MAR 24 – borough crew **SWEPT STREETS** and intersections

MAR 28 – attended the **W. GENE HENRY MEMORIAL** committee meeting

MAR 29 – attended a Pennvest meeting for the **CURRYVILLE** interconnection with Martinsburg

APRIL 1 – the flyers for the **SPRING CLEANUP DAY** were mailed out to borough residents

MARTINSBURG BOROUGH COUNCIL MINUTES
APRIL 4, 2022 – PAGE 2

Attorney Matt Gieg reported that there hasn't been any discussion for about two years on the **POLICE INTERMUNICIPAL AGREEMENT**. Since mutual aid is so important Attorney Gieg said he could contact Attorney Nathan Karns to check on the status of the agreement.

Durban Metzler attended the March **MUNICIPAL AUTHORITY MEETING**. The authority board is doing a really good job. They are currently dealing with an issue of water leaks at the trailer courts. The board was interested in taking a tour of the wastewater treatment plant and the nitrate removal plant.

Chuck Kensinger reported that the **W. GENE HENRY MEMORIAL** bronze plaque was picked up on March 23rd. The granite will not be ready until June at the earliest. On March 28th various sites were reviewed for placement of the memorial. The committee has met their \$10,000 goal of donations to pay for the plaque and granite but will need additional funding to pay for the placement and the landscaping to install the memorial. Chuck Kensinger put the four proposed locations up on the screen for council to see. Manager Rich Brantner, Jr. prepared a sketch with an idea for the landscaping, wall and sidewalk for council to view. No decision was made this evening to give council more time to look at the various sites. A decision should be made next month.

Council liked the idea of sidewalk on the Walnut Street side of the property whether the memorial goes there or not since it is such a frequently traveled area across from the park. The cost of the cement not including any labor would probably be around \$2,000 so the entire sidewalk project would be under the \$11,500 threshold for requiring bids. The borough crew could do a lot of the prep work. *The sidewalk project would not be part of the memorial project.* It was recommended the sidewalk be five feet wide to match the existing sidewalk on the Woodlawn Avenue side of the municipal building property. Jane Staily recommended it be paid for from the reserve fund. ***Council on a motion by Durban Metzler, seconded by Janet Blattenberger, to authorize Manager Richard Brantner, Jr. to seek out a contractor for the MUNICIPAL BUILDING SIDEWALK PROJECT to be paid for from the Reserve Fund, subject to the cost of the sidewalk project being under the \$11,500 bidding threshold. The motion passed unanimously.*** Again, the sidewalk project will be done regardless of where the memorial is placed.

SPRING CLEANUP for Martinsburg Borough residents is scheduled for Saturday, April 23, 2022 from 9:00 a.m. to 2:00 p.m. at the borough garage site. Volunteers should arrive about 8:30 a.m. Food and drink will be provided to the volunteers.

Minutes of the regular meeting of the **MARTINSBURG VOLUNTEER FIRE COMPANY** on March 14, 2022 were included in the agenda packets.

A list of the **PARK ACTIVITIES FOR JULY** were included in the council packets:

JUL 8	Bargain Days
JUL 8 & 9	Martinsburg Fire Company Ox Roast
JUL 11	Council Meeting
JUL 12-16	Cove Carnival
JUL 12	Ag Parade and Fireworks
JUL 15	Fireworks
JUL 16	Boosters Chicken BBQ

A motion was made by Ed Bennett, seconded by James Dell, to allow the pertaining streets to be closed for the 2022 AGRICULTURAL PARADE on July 12, 2022 subject to the Morrisons Cove Memorial Park obtaining the necessary PennDOT permit(s). Council's letter of approval through this motion will be attached to the permit. The motion passed unanimously.

MARTINSBURG BOROUGH COUNCIL MINUTES
APRIL 4, 2022 – PAGE 3

Council on a motion by Ed Bennett, seconded by James Dell, authorized to amend this evening's agenda to add the MUNICIPAL BUILDING SIDEWALK PROJECT to be done regardless of whether the W. Gene Henry Memorial is placed here or not. The motion passed unanimously.

The meeting ADJOURNED at 8:06 p.m. on a motion by Ed Bennett, seconded by James Dell. The motion passed unanimously.

Respectfully submitted,

M. Jane Staily
Borough Secretary