

BOROUGH OF MARTINSBURG

FEBRUARY 5, 2024

7:00 P.M.

CALL TO ORDER

PRAYER

PLEDGE OF ALLEGIANCE

___ P. Robert Dickson, PRES
___ Edward L. Bennett, V-PRES
___ Charles E. Kensinger PRO-TEM
___ Janet E. Blattenberger
___ James C. Dell
___ Neil E. Gartland
___ Darin B. Meck

___ Rich Brantner Sr., Mayor
___ Rich Brantner Jr., Manager
___ Jane Staily, Sec./Trea
___ Kerry Hoover, Chief
___ Justin Davis, Assist. Chief

___ Atty. Nathan Karn
___ MCHerald

OTHERS PRESENT:

AUDIENCE:

MINUTES: JANUARY 2, 2024 (pgs. 1-5) Approved: Motion___ Second___
Approved as Corrected: Motion___ Second___
Correction: _____

DECEMBER 21-31, 2023 *Statement of Accounts (pgs. 6-10)*

FINANCIAL REPORT: *Budget (pgs. 11-19)*

APPROVAL OF BILLS: *General Operating Fund (pg. 20)*

Check Nos. 11252-11267

Motion___ Second___

JANUARY 1-20, 2024 *Statement of Accounts (pgs. 21-25)*

FINANCIAL REPORT: *Budget (pgs. 26-34)*

APPROVAL OF BILLS: *General Operating Fund (pg. 35)*

Check Nos. 11268-11284

Motion___ Second___

MAYOR'S REPORT

-Richard A. Brantner (Sr.)

POLICE REPORT

-Kerry L. Hoover

MANAGER'S REPORT

-Rich Brantner, Jr.

BOROUGH SECRETARY'S REPORT

-M. Jane Staily

SOLICITOR'S REPORT

-Evey Black Attorneys

COMMISSIONERS/REPORTS:

**SAFETY
PROPERTY
STREETS
FINANCE
WATER/SEWER**

**-Charles Kensinger
-Darin Meck
-James Dell
-Rob Dickson
-Neil Gartland**

COMMITTEE REPORTS:

PENSION COMMITTEE

-Rich Brantner, Jr. and Jane Staily

EMPLOYEE MED. REIMB. COM.

-Rich Brantner, Jr., Rob Dickson

REVITALIZATION COMMITTEE

-Rich Brantner, Jr. and Janet Blattenberger

RECYCLING COM REPORT

-Ed Bennett and James Dell

COMMUNITY DEVELOPMENT COMMITTEE

-Ed Bennett and Rich Brantner, Jr.

PERSONNEL COMMITTEE *(Pres., V-Pres, Pro-tem)*

-Rob Dickson, Ed Bennett & Chuck Kensinger

COMMITTEE FOR TROOPER LANDON WEAVER MEMORIAL

-Kerry Hoover, Rich Brantner, & Rich Brantner, Jr.,

GOVERNMENT ADVISORY COMMITTEE

-Rich Brantner (Sr.)

POLICE CIVIL SERVICE COMMISSION

-Kerry Hoover, Justin Davis, Chris Brooks, Lawrence Johnson, Todd Bookhammer, & James Caporuscio

AMERICAN RESCUE PLAN COMMITTEE

-Rich Brantner, Jr., Kerry Hoover, Rob Dickson, Darin Meck, and James Dell

Old Business

New Business:

- 1. Recycling Center Information**
- 2. Borough Council Photo: March 4 @ 6:30 p.m.**

Other Correspondence

-Fire Company Report (pgs. 36-38)

MARTINSBURG BOROUGH COUNCIL MINUTES
JANUARY 2, 2024

The reorganizational meeting of the Martinsburg Borough Council was held on Tuesday, January 2, 2024 in the municipal building. The meeting started at 7:00 p.m. with prayer by Richard Brantner, Jr. and the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT: Mayor Richard A. Brantner, Councilman Ed Bennett, Councilwoman Janet E. Blattenberger, Councilman James C. Dell, Councilman P. Robert Dickson, Councilman Neil E. Gartland, Councilman Charles E. Kensinger, and Councilman Darin B. Meck

In addition to council, present were Manager Richard Brantner, Jr., Secretary/Treasurer Jane Staily, Chief Kerry Hoover, Sandy Weyandt, Sharon Brower, Mark Ayers, Magisterial Justice Andrew Blattenberger, Benton Bradley, Robert Craig, Jessica Sorge and Anna Miller of the Morrisons Cove Herald

Prior to the meeting, Magisterial District Judge Andrew Blattenberger administered the **OATH OF OFFICE** to the following elected officials:

P. Robert Dickson	(4 year term)	Borough Council
Neil E. Gartland	(4 year term)	Borough Council
Darin B. Meck	(4 year term)	Borough Council

[Andrew Blattenberger, left at 7:10 p.m.]

The meeting was then **CALLED TO ORDER** by Mayor Richard A. Brantner, assuming the chair for the purpose of designating officers.

Nominations were taken for the office of **PRESIDENT**. *Rob Dickson was nominated by Charles Kensinger. Edward Bennett was nominated by Janet Blattenberger. Nominations were closed on a motion by Darin Meck, seconded by James Dell, the motion passed unanimously. A roll all vote was taken for Rob Dicks: 5 yays [James Dell, Rob Dickson, Neil Gartland, Charles Kensinger, Darin Meck] 2 nays [Ed Bennett, Janet Blattenberger]. Rob Dickson was voted in as President by majority vote.*

Nominations were taken for the office of **VICE-PRESIDENT**. *Ed Bennett was nominated by Charles Kensinger. Nominations were closed on a motion by Darin Meck, seconded by Jams Dell, the motion passed unanimously. There being only one nomination Ed Bennett was voted in as Vice-President.*

Nominations were taken for the office of **PRO-TEMPORE**. *Charles Kensinger was nominated by Rob Dickson. Nominations were closed on a motion by Darin Meck, seconded by James Dell, the motion passed unanimously. **CHARLES KENSINGER** being the sole nominee was voted Pro-Tempore.*

ANNA MILLER of the Morrison Cove Herald announced that she is leaving the newspaper for a new job closer to home in Altoona on January 16, 2024. She said she will miss Martinsburg and has enjoyed attending the monthly meetings. Council thanked her and said she will be missed by Martinsburg.

MARTINSBURG BOROUGH COUNCIL MINUTES
JANUARY 2, 2024– PAGE 2

Representatives of the HOLLIDAYSBURG AMERICAN LEGION AMBULANCE SERVICE were in attendance to answer any questions or concerns council may have about the service. Manager Richard Brantner, Jr. inquired about a recent letter that was given to the directors dismissing them without reason. When he tried to call them about it he was told to direct his questions to their attorney which was concerning. Jessica Sorge explained some of the recent changes that were going on one being that outsourcing of their billing was not going well so they recently took it back and are doing it in house again. The ambulance service serves 9 townships and communities. At their December meeting they starting cleaning up the last board presidents issues after he was let go. The proceeded to explain their EMS and paramedic services.

The following council members were appointed to retain their COMMISSIONS:

SAFETY	-Charles Kensinger
STREETS	-James Dell
FINANCE	-Rob Dickson
PROPERTY	-Darin Meck
WATER/SEWER	-Neil Gartland

The following STAFF APPOINTMENTS were made and approved on motions as follows:

Title	Appointee	Motion by:	Seconded by:	Vote:
CHIEF OF POLICE				
POL. DEPT. OPEN RECORDS OFFICER				
FIRE MARSHALL	-Kerry Hoover	<i>motion by Charles Kensinger, seconded by James Dell, passed unanimously</i>		
ASSISTANT CHIEF	-Justin Davis	<i>motion by Neil Gartland, seconded by Darin Meck, passed unanimously</i>		
SOLICITOR -Evey, Black Attorneys LLC		<i>motion by Janet Blattenberger, seconded by Charles Kensinger, passed unanimously</i>		
BOROUGH MANAGER				
EMER. MGMT COOR.				
DEPUTY OPEN RECORDS OFFICER				
ZONING OFFICER	-Richard Brantner, Jr.	<i>motion by Jams Dell, seconded by Darin Meck, passed unanimously</i>		
BOROUGH SECRETARY				
BOROUGH TREASURER				
CHIEF ADMINISTRATIVE OFFICER OF THE PENSION PLAN (updated State language for forms)				
OPEN RECORDS OFFICER	-Jane Staily	<i>motion by Darin Meck, seconded by James Dell, passed unanimously</i>		
DEPUTY EMER. MGMT. COORDINATOR	-Dustin Russell	<i>motion by Charles Kensinger, seconded by Neil Gartland, passed unanimously</i>		
ENGINEER -Stiffler, McGraw & Associates		<i>motion by Janet Blattenberger, seconded by Darin Meck, passed unanimously</i>		
ZONING SOLICITOR-Atty. Shawn Sullivan		<i>motion by Janet Blattenberger, seconded by Darin Meck, passed unanimously</i>		
BUILDING CODE INSPECTORS: -MDIA		<i>motion by Charles Kensinger, seconded by Darin Meck, passed unanimously</i>		
-PMCA		<i>motion by James Dell, seconded by Darin Meck, passed unanimously</i>		
INDEPENDENT AUDITOR for fiscal year ending 12/31/2023		<i>-Ritchey, Ritchey & Koontz</i>		
		<i>motion by Charles Kensinger, seconded by Neil Gartland, passed unanimously</i>		

MARTINSBURG BOROUGH COUNCIL MINUTES
JANUARY 2, 2024 – PAGE 3

RECEIVER OF TAXES FOR LST:

-Blair County Tax Collection Bureau
motion by Neil Gartland, seconded by Darin Meck, passed unanimously

Appointments to the following **BOARDS** were made and approved on the following motions:

ZONING HEARING BOARD:

Mark Gartland (3 yr ending 1/2026)
Alternate1 (3 yr ending 1/2027)
Alternate2 (3 yr ending 1/2025)

motion by Charles Kensinger, seconded by James Dell, passed unanimously

A motion was made by Charles Kensinger, seconded by James Dell, to appoint Janet Blattenberger at Zoning Hearing Board Alternate1 for a 3 year term ending 1/2027, the motion passed unanimously. It was brought to council's attention that a council member as an elected official may not be eligible to serve on the Zoning Hearing Board. The motion to appoint Janet Blattenberger as Alternate 1 was **RECINDED** until it was researched to see if it is permitted.

PLANNING COMMISSION:

Nathan P. Ormsby (4 yr ending 1/2028)
Darin B. Meck (4 yr ending 1/2028)

motion by Charles Kensinger, seconded by Neil Gartland, passed unanimously

motion by Charles Kensinger, seconded by Janet Blattenberger, passed unanimously

MUNICIPAL AUTHORITY:

Rodney A. Weyant (5 yr ending 1/2029) *motion by Neil Gartland, seconded by Janet Blattenberger, passed unanimously*
Jeffrey G. Gunnett (5 yr ending 1/2029) *motion by Janet Blattenberger, seconded by Neil Gartland, passed unanimously*

VACANCY BOARD:

Vacancy since Jan 2016

POLICE CIVIL SERVICE COMMISSION:

No terms expire this year

*The following **COMMITTEES** were appointed:*

PENSION COMMITTEE

-Rich Brantner, Jr., Jane Staily

EMP. MED. REIMB. COM.

-Rich Brantner, Jr., & Rob Dickson

REVITALIZATION COMMITTEE

-Rich Brantner, Jr., and Janet Blattenberger

RECYCLING COMMITTEE

-Ed Bennett and James Dell

COMMUNITY DEVELOPMENT COM.

-Ed Bennett and Rich Brantner, Jr.

PERSONNEL COMMITTEE

-Rob Dickson, Ed Bennett & Charles Kensinger

COMMITTEE FOR TROOPER LANDON WEAVER MEMORIAL

-Kerry Hoover, Rich Brantner(Sr.), Rich Brantner, Jr.,

GOVERNMENT ADVISORY COMMITTEE:

-Richard A. Brantner, Sr.

MARTINSBURG BOROUGH COUNCIL MINUTES
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POLICE CIVIL SERVICE COMMISSION

-Kerry Hoover, Justin Davis, Chris Brooks, Lawrence Johnson, Todd Bookhammer & James Caporuscio

AMERICAN RESCUE PLAN COMMITTEE

-Rich Brantner, Jr., Kerry Hoover, Rob Dickson, Darin Meck, & James Dell

SOLAR POWERED SPEED SIGNS COMMITTEE

-James Dell, Charles Kensinger, Ed Bennett, Rich Brantner, Jr.

A motion was made by Janet Blattenberger, seconded by James Dell, approving to maintain the following DEPOSITORIES at First National Bank. The motion passed unanimously:

-GENERAL FUND CHECKING	-GENERAL FUND RESERVE
-PAYROLL FUND	-EQUIPMENT FUND
-RECYCLING FUND	-TPR LONDON WEAVER MEMORIAL
-AMERICAN RESCUE PLAN	

A motion was made by Janet Blattenberger, seconded by Neil Gartland, approving to maintain the following DEPOSITORIES at PLGIT. The motion passed unanimously:

BUILDING MAINTENANCE	HIGHWAY FUND
CHRISTMAS LIGHT FUND	MEDICAL CARE REIMB PLAN
REVITALIZATION PROJECT	POLICE PISTOL RANGE FUND

The MINUTES of the regular meeting of December 4, 2023, were approved on a motion by Janet Blattenberger, seconded by Charles Kensinger. The motion passed unanimously.

The FINANCIAL AND TREASURER'S REPORTS were presented by Treasurer Jane Staily for December 2023.

The LIST OF BILLS for December 2023 check nos. 11232-11251 in the amount of \$4,004.47 was approved on a motion by Janet Blattenberger, seconded by James Dell. The motion passed unanimously.

The MAYOR'S REPORT was presented as written.

Chief Kerry Hoover presented the POLICE REPORT. The police department participated in the Christmas Cruise on December 19 through the retirement villages and through town. This started during covid and will probably become an annual event.

BOROUGH MANAGER RICHARD BRANTNER, JR. reported:

DEC 5 – called the HOLLIDAYSBURG AMERICAN LEGION AMBULANCE SERVICE to talk to an American Legion member to see why Martinsburg's director was dismissed and was told that all questions are to be directed to their attorney

DEC 8 – had a WATER LEAK on Cherry Street

DEC 11 – was the starting date of our new Office Clerk AMY HOCKENBERRY - she seems to be doing well

DEC 13 – I delivered letters to the HOLLIDAYSBURG AMERICAN LEGION AMBULANCE SERVICE, North Woodbury Township and Huston Township – also mailed one to the ambulance's Attorney Joseph Grappone

MARTINSBURG BOROUGH COUNCIL MINUTES
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DEC 13 – received the results back from the SIX METERS from the TWO TRAILER PARKS Spring Drive and Stone Manor – I sent the meters away to see what their accuracy was – the Public Utility Commission has variance that is allowable – that variance is 96% to 104% and all six meters fall within that range

DEC 14 – met with PennDOT and went over the PAVING PROJECT that will be done in the borough in 2024 – tentative streets to be paved are the 100 block of E. Christiana Street, Forshey Street and part of Wall Street

DEC 21 – we had a WATER LEAK on the 6-inch main line

DEC 27 – I got word that the owners of the TRAILER PARKS sent out another letter to their tenants stating that they are cancelling the \$13.00 monthly charge for excess water costs effective immediately

Ed Bennett commented just as an interesting fact that he recently found an old copy of a Morrisons Cove Herald dated in the mid 1980s that mentioned MARTINSBURG BOROUGH COUNCIL MEMBERS REMUNERATION was \$10.00 per meeting. In 2024 council is still being paid \$10.00 per meeting. Manager Rich Brantner, Jr. reported that he had checked on a few local municipalities and Roaring Spring Borough was paying \$50.00 per meeting; Williamsburg Borough pays \$10.00 per meeting; and Duncansville Borough pays \$120.00 per meeting. It seemed to be the consensus of our council that they were satisfied with \$10.00 per meeting as the members were doing it as a community service and not for the money.

A spring clean up day has been scheduled in the spring of the even years. *On a motion by James Dell, seconded by Janet Blattenberger, the 2024 SPRING CLEAN UP DAY was set for Saturday, April 27, 2024. The motion passed unanimously.*

CHARLES RICHARD BARR had been a Martinsburg Borough resident until 2010. He spent his entire thirty-four year teaching career as an art teacher K-12 in the Spring Cove School District. He passed away on May 27, 2022. Two of his paintings were recently donated to the borough and will be mounted up in the municipal building. Also a donation of \$2,000 from the Charles Barr Estate was received in November 2023 and was deposited into the General Fund. *Council on a motion by Charles Kensinger, seconded by Janet Blattenberger, authorized to transfer the \$2,000 donation from the CHARLES BARR ESTATE to the Town Center Revitalization Fund. The motion passed unanimously.*

The 2023 ANNUAL FIRE REPORT OF THE MARTINSBURG VOLUNTEER FIRE COMPANY was received. Volunteers are getting harder and harder to find. Neil Gartland was appreciative of the fire company's help in watering the sod of the Martinsburg Youth Baseball field. The fire company is always there when you need them and they do an outstanding job.

The meeting ADJOURNED at 8:22 p.m. on a motion by Ed Bennett, seconded by Darin Meck. The motion passed unanimously.

Respectfully submitted,

M. Jane Staily
Borough Secretary

TREASURER'S STATEMENT OF ACCOUNTS

DECEMBER 21-31, 2023

GENERAL FUND - FNB			
Cash on Hand, December 20, 2023:	22,341.23		
Outstanding Investments:	<u>223,563.92</u>	\$	<u>245,905.15</u>
Receipts:			
Real Estate Tax - DLQ	8.19		
Per Capita Tax - DLQ	49.50		
Real Estate Transfer Tax	3,283.00		
Earned Income Tax	21,911.87		
LST Tax	8,226.24		
Fines	975.77		
Interest	438.61		
Special Police Service (Huston Twp)	961.39		
Finger Printing	20.00		
Hiway Liq Fuels Reimb: Street Lights	15,475.65		
Hiway Liq Fuels Reimb: Signal	<u>423.54</u>		<u>51,773.76</u>
			297,678.91
Disbursements:			
General Fund	20,628.87		
Pension Fund	-		
Hiway Fund	2,101.74		
Authority Payroll	8,634.40		
Police Department	6,120.69		
Ambulance Building	-		
First National Bank Investment	<u>254,916.84</u>		<u>292,402.54</u>
Cash on Hand:			5,276.37
Total Outstanding Investments:			<u>254,916.84</u>
BALANCE ON HAND, DECEMBER 31, 2023:		\$	260,193.21

HIGHWAY FUND - PLGIT			
Cash on Hand, December 20, 2023:		\$	253,648.46
Receipts:			
Interest	<u>1,103.33</u>		<u>1,103.33</u>
			254,751.79
Disbursements:			
Transfer Signal Lighting to Gen Fund	423.54		
Transfer Street Lighting to Gen Fund	15,475.65		
Solar Powered Speed Signs (4)	<u>9,600.00</u>		<u>25,499.19</u>
BALANCE ON HAND, DECEMBER 31, 2023:		\$	229,252.60

*typo last month on beginning balance...should have been \$252,148.35 not \$251,148.35

EQUIPMENT FUND - FNB			
Cash on Hand, December 20, 2023:		\$	161,095.01
Receipts:			
Interest	307.18	307.18	
			161,402.19
Disbursements:			
No activity	-	-	
BALANCE ON HAND, DECEMBER 31, 2023:		\$	161,402.19

MEDICAL CARE REIMBURSEMENT PLAN - PLGIT			
Cash on Hand, December 20, 2023:		\$	6,724.64
Receipts:			
Interest	29.67	29.67	
			6,754.31
Disbursements:			
No activity	-	-	
BALANCE ON HAND, DECEMBER 31, 2023:		\$	6,754.31

CHRISTMAS LIGHT FUND - PLGIT			
Cash on Hand, December 20, 2023:		\$	1,704.94
Receipts:			
Interest	7.51	7.51	
			1,712.45
Disbursements:			
No activity	-	-	
BALANCE ON HAND, DECEMBER 31, 2023:		\$	1,712.45

TOWN CENTER REVITALIZATION PROJECT - PLGIT			
Cash on Hand, December 20, 2023:		\$	1,009.68
Receipts:			
Interest	4.45	4.45	
			1,014.13
Disbursements:			
No activity	-	-	
BALANCE ON HAND, DECEMBER 31, 2023:		\$	1,014.13

BUILDING MAINTENANCE FUND - PLGIT		
Cash on Hand, December 20, 2023:		\$ 64,872.99
Receipts:		
Interest	285.66	285.66
		65,158.65
Disbursements:		
No activity	-	-
BALANCE ON HAND, DECEMBER 31, 2023:		\$ 65,158.65

POLICE PISTOL RANGE FUND - PLGIT		
Cash on Hand, December 20, 2023:		\$ 10,505.96
Receipts:		
Donation	50.00	
Interest	46.50	96.50
		10,602.46
Disbursements:		
No activity	-	-
BALANCE ON HAND, DECEMBER 31, 2023:		\$ 10,602.46

*CORRECTION To Chk. 148 Lakeview Sheds.....\$3347.50 not \$3347.55

TPR LANDON WEAVER MEMORIAL FUND		
Cash on Hand, December 20, 2023:		\$ 1,559.57
Receipts:		
No activity	-	-
		1,559.57
Disbursements:		
No activity	-	-
BALANCE ON HAND, DECEMBER 31, 2023:		\$ 1,559.57

[minimum balance of \$500 required to qualify for interest]

AMERICAN RESECUE PLAN - FNB		
Cash on Hand, December 20, 2023:		\$ 61,755.60
Receipts:		
Interest	117.76	117.76
		61,873.36
Disbursements:		
No activity	-	-
BALANCE ON HAND, DECEMBER 31, 2023:		\$ 61,873.36

RECYCLING CENTER - FNB		
Cash on Hand, December 20, 2023:		\$ 4,933.74
Receipts:		
MARTINSBURG BORO - New Customers		
Annual Renewal Fee		
Key Card Replacements \$5.00		
COMPOSTING added to key (to trans to Gen)		
NORTH WOODBURY TWP - New Customers		
New Customer Fee		
Annual Renewal Fee		
Recycling Grant		
HUSTON TWP - New Customers		
Customer Newal Fees		
Key Card Replacements \$5.00		
Recycling Grant		
Interest	9.41	9.41
		4,943.15
Disbursements:		
Bank Service Fee	10.00	10.00
BALANCE ON HAND, DECEMBER 31, 2023:		\$ 4,933.15

*paid one month ahead

RESERVE FUND - FNB		
Cash on Hand, December 20, 2023:		\$ 223,563.92
Receipts:		
Transfer to	50,000.00	
Interest	438.61	50,438.61
		274,002.53
Disbursements:		
Transfers to Payroll	19,085.69	19,085.69
BALANCE ON HAND, DECEMBER 31, 2023:		\$ 254,916.84

PAYROLL FUND - FNB			
Cash on Hand, December 20, 2023:		\$	1,132.10
Receipts:			
Deposit: DEC 16	19,085.69		19,085.69
			20,217.79
Disbursements:			
Net Payroll: DEC 29	12,309.59		
Fed/S.S./Med Taxes	4,768.60		
PMRS Employee Contributions	1,257.52		
EIT - 4th Qtr	1,146.69		
LST - 4th Qtr	112.00		
U/C - 4th Qtr	79.11		
State Tax	544.28		20,217.79
BALANCE ON HAND, DECEMBER 31, 2023:		\$	(0.00)

949,734
949,734
-

2023 BUDGET	31-Dec
1.967 MILLS	100%
200,800	102%
6,000	75%
3,400	90%
500	90%
51,000	92%
175,000	109%
5,230	113%
3,000	87%
46,660	84%
1,300	77%
50	100%
150	233%
40	50%
20	0%
22,000	82%
5,000	92%
1,500	423%
240	0%
10,000	100%
450	103%
100	138%
100	0%
-	
13,500	105%
250	66%
-	
20	300%
167,670	100%
117,460	91%
10	0%
3,150	146%
3,500	54%
200	0%
750	27%
15,008	103%
300	141%
500	0%
1,500	100%
1,620	88%
13,200	115%
3,800	98%
10,000	104%
884,970	101%
10,000	95%
21,186	99%
33,578	98%
64,764	109%
949,734	102%

Acct. No.	Item	DEC31	2023 YTD	2023 BUDGET	31-Dec 100%
GENERAL OPERATING EXPENSES					
400.100	LABOR WAGES	2,565.82	61,644.65	68,000	91%
400.155	EMPLOYEE GIFT CERTIFICATES		500.00	550	91%
400.174	EDUCATION/SEMINARS			1,500	0%
400.210	OFFICE SUPPLIES	50.12	2,676.75	2,000	134%
400.215	COPY PAPER		151.67	500	30%
400.216	POSTAGE		391.94	350	112%
400.216	POSTAGE: SPRING CLEAN UP [even no. years]				#DIV/0!
400.217	ADVERTISING	191.97	2,516.78	750	116%
400.220	OPERATING SUPPLIES		1,084.92	2,000	54%
400.230	HEATING FUEL	32.86	1,228.56	1,350	91%
400.250	REPAIRS AND MAINTENANCE	4.98	2,558.20	2,000	128%
400.300	COUNCIL EXPENSES		940.00	980	96%
400.321	TELEPHONE	241.24	3,151.02	2,500	126%
	CELL PHONE		574.67	650	88%
400.330	MILEAGE			50	0%
400.351	ELECTRICITY	382.95	7,426.92	5,740	129%
400.460	ASSOCIATION EXPENSES		486.00	500	97%
400.500	CONTRIBUTIONS			500	0%
401.112	MAYOR		450.00	450	100%
402.1311	AUDITING FIRM		4,000.00	3,700	108%
	-electronic filing of State Tax		50.00		
402.311	EIT AUDITORS				
403.114	TAX COLLECTOR (RE/PC)		6,195.03	6,020	103%
403.114	TAX COLLECTOR (EIT-BCTCB...deducts before remittance)*		5,904.32	5,230	113%
403.114	TAX COLLECTOR (LST-BCTCB...deducts before remittance)		1,002.45	1,400	72%
403.114	TAX COLLECTOR (EIT-SCS)				
403.200	TAX COLLECTOR EXPENSES: Duplicate, etc. 4 year bond (2018-2022-2026 etc.)		345.50	450	77%
404.100	LEGAL: Retainer	221.00	2,408.00	3,600	67%
404.100	LEGAL: All Other:			1,500	0%
	Tax Ordinances		772.00		
	Police Personnel Issue		475.00		
	Houston Twp Police Agree		17.00		
	Breach of Personnel Info		17.00		
	Meeting w/Pres.		51.00		
	Liens		170.00		
	FNB/PLGIT		102.00		
	2022 Audit Letter		53.00		
	USDA Resolution		14.00		
	Act 134		14.00		
	Act 59		11.00		
	Street sweeper		14.00		
	Sunshine Law		17.00		
	email secretary	17.00	17.00		
	Holidaysburg Ambulance	17.00	17.00		
405.100	CLERICAL	731.23	24,461.56	26,520	92%
406.233	UNIFORM RENTAL	120.03	2,001.84	1,950	103%
407.000	IT NETWORKING SERVICES (Cyber Prot./C. Brooks)		747.66	500	150%
407.120	SWIFTREACH NOTIFICATION		141.30	200	71%
408.111	ENGINEERING			100	0%
409.165	SOLID WASTE	62.00	503.00	350	144%
400.373	JANITORIAL	75.00	1,950.00	1,950	100%
411.500	FIRE COMPANY GRANT		10,750.00	10,750	100%
412.000	EMS ALLOCATION		3,500.00	3,500	100%
414.100	ZONING SUPPLIES			500	0%
414.100	COUNTY PLANNING (Nov)		994.28	850	117%
454.540	RECREATION		500.00	500	100%
454.540	PARK ALLOCATION		1,000.00	1,000	100%
456.540	LIBRARY GRANT		4,050.00	4,050	100%
	ENVIRONMENTAL TESTING: 114 W PENN STREET [pay from reserver if over \$5000]		11,610.52	2,500	464%
431.000	FICA (.0765 OF ENTIRE PAYROLL)	1,356.30	32,395.60	33,650	96%
431.010	UNEMPLOYMENT COMPENSATION (Qtrly)		2,568.78	3,200	80%
434.000	WORKER'S COMPENSATION INS. (Teeter Pkg)		34,337.00	33,500	102%
436.100	GENERAL LIABILITY INSURANCE (Teeter Pkg)		7,924.00	9,000	88%
436.100	LIABILITY: FOOD BANK (Selective)		572.00	560	102%
436.100	LIABILITY: BOARD OF APPEALS (Logan)		194.78	200	97%
436.100	DATA COMPROMISE INSURANCE (Teeter Group)		992.00	450	220%
436.200	PROP/INLAND INSURANCE (Teeter Pkg)		19,716.00	17,500	113%

	UMBRELLA POLICE (Teeter Pkg)	1,140.00			
436.100	AUTO INSURANCE (Teeter Pks)	10,460.00	10,000	105%	
436.400	PUBLIC OFFICIALS PROF LIABILITY (Teeter Pkg)	5,427.00	5,500	99%	
436.410	EMPLOYEE DISHONEST BOND (Teeter Pkg/Ohio State)	100.00	200	50%	
436.600	TREASURER'S BOND INSURANCE	250.00	300	83%	
437.010	LIFE/DISABILITY INSURANCE-GUARDIAN	1,977.25	7,577.49	9,500	80%
437.030	MEDICAL INSURANCE	12,582.12	135,698.78	159,000	85%
439.000	MISCELLANEOUS		49	0%	
	Zoom	66.72			
	Crcrd Late to be refunded	-			
	Meeting refreshments	76.89			
	Funeral Flowers	114.00			
	Diesel fuel for generator	41.59			
	Donation to Police (to be transferred to Pistol Fund)	100.00			
	Cave Air - camera monitor	244.50			
	Security Cameras on Clerk desk	225.00			
	Transfer Sale of Dump to Equipment Fund	-			
	Ag Parade Potties	190.00			
	Refund 2022 RE Tax overpayment (Replogle)	76.53			
	Street Sweeper Grant App Fee	100.00			
NEW	BICENTENIAL FUND TRANSFER (2032)	500.00	500	100%	
492.000	MEDICAL REIMB PLAN (maintain \$10,000 bal)	1,601.83	500	320%	
492.000	BUILDING MAINT FUND	5,000.00	5,000	100%	
492.000	CAPITAL FUND TRANSFER	6,000.00	6,000	100%	
		20,628.87	443,447.03	462,099	96%

Acct. No	Item	DEC31	2023 YTD	2023 BUDGET	31-Dec 100%
	PENSION EXPENSES				
411.150	FIRE COMPANY RELIEF		9,522.18	10,000	95%
431.010	NON-UNIFORM RETIREMENT (MMO)		33,579.00	33,579	100%
431.020	UNIFORMED RETIREMENT (MMO) [revised 12/15/22 per PMRS]		21,186.00	21,186	100%
			64,287.18	64,765	99%
	HIGHWAY DEPARTMENT EXPENSES				
430.120	HIGHWAY WAGES	150.44	2,827.99	9,000	31%
430.150	OTHER REPAIRS/MAINTENANCE	450.96	2,866.37	1,500	191%
432.110	SNOW/ICE SUPPLIES [see Liquid Fuels]			500	0%
433.100	SIGNS			500	0%
433.161	SIGNAL LIGHT	0.57	424.11	300	141%
434.161	STREET LIGHTS		15,052.11	15,000	100%
	-Christmas Lighting		379.75	350	109%
	GASOLINE	390.03	6,862.00	11,000	62%
437.112	DIESEL FUEL	1,081.28	1,081.28	600	180%
437.170	VEHICLE MAINTENANCE		3,388.84	7,000	48%
433.100	OPERATING SUPPLIES	28.46	190.84	500	38%
		2,101.74	33,073.29	46,250	72%
	MUNICIPAL AUTHORITY PAYROLL EXPENSES				
433.100	SEWER LABOR	3,616.93	96,786.16	91,600	106%
433.140	SEWER CLERICAL	1,367.53	19,617.26	19,000	103%
433.120	WATER LABOR	2,282.30	56,767.59	59,000	96%
433.100	WATER CLERICAL	1,367.64	19,610.81	19,000	103%
		8,634.40	192,801.82	188,600	102%
	POLICE DEPARTMENT EXPENSES				
410.100	POLICE CHIEF/ASSISTANT CHIEF	5,572.50	125,694.22	114,550	110%
	NEW FULL TIME POLICE OFFICE			44,200	0%
	CIVIL SERVICE ATTORNEY		2,159.00	1,500	144%
410.100	POLICE LABOR		420.00		
410.110	PART-TIME PATROLMEN		6,086.21	4,000	152%
410.161	EXPENSES			250	0%
410.172	EDUCATION		40.00	500	8%
410.191	UNIFORM MAINT. ALLOW.	8.80	70.40	100	70%
410.210	OFFICE SUPPLIES	59.04	401.16	1,000	40%
410.210	POSTAGE		40.52	100	41%
410.211	ANNUAL COMPUTER MAINT. AGREE		2,545.00	3,000	85%
410.211	POLICE EQUIPMENT			170	0%
410.230	OPERATING SUPPLIES		1,929.35	1,500	129%
410.231	GASOLINE	221.00	3,208.46	6,000	53%
410.233	UNIFORMS		110.91	500	22%
410.121	TELEPHONE	160.82	2,084.03	1,700	123%

410.122	CELLULAR PHONE		2,545.88
410.125	RADIO MAINTENANCE		155.00
410.150	POLICE LIABILITY INSURANCE (Teeter Pkg)		1,095.00
	-Police Heart/Lung Insurance (new in 2020)		1,270.00
410.174	VEHICLE MAINTENANCE - all other	98.53	548.39
	2022 Ford Explorer-new car		605.90
	2016 Ford Explorer M-L Justin		69.00
	2020 Ford Explorer M-3 Kerry		
410.190	DOG LAW ENFORCEMENT	-	-
		6,120.69	151,078.43
	AMBULANCE BUILDING EXPENSES		
412.000	REPAIRS AND MAINTENANCE	-	709.61
		-	709.61

2,100	111%
250	62%
1,300	34%
1,250	102%
4,000	14%
50	0%
188,020	30%
-	
-	

Acct. No.	Item	DEC31	2023 YTD
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2023 BUDGET	31-Dec 100%
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SUMMARY OF TOTAL FINANCIAL STATUS

Cash on Hand:		17,476.50
Outstanding Investment:		163,441.82
BALANCE ON HAND, JANUARY 1:		180,918.32
REVENUES:		
Taxes	33,478.80	499,285.32
General Operations	18,294.96	119,566.39
Water and Sewer Payroll	-	275,074.33
Foreign Casualty/Fire	-	70,746.21
TOTAL	51,773.76	964,672.25
EXPENDITURES:		
General Fund	20,628.87	443,447.03
Pension	-	64,287.18
Hiway Fund	2,101.74	33,073.29
Authority	8,634.40	192,801.82
Police Department	6,120.69	151,078.43
Ambulance Building	-	709.61
TOTAL	37,485.70	885,397.36
Outstanding Current Investment:		254,916.84
Cash on Hand:		5,276.37
BALANCE ON HAND:		260,193.21

180,918	100%
492,890	101%
106,950	112%
285,130	96%
64,764	109%
949,734	102%
462,099	96%
64,765	99%
46,250	72%
188,600	102%
188,020	80%
-	
949,734	91%
180,918	144%

HIWAY/LIQUID FUELS FUND - PLGIT

Balance on Hand, January 1:		212,540.44
REVENUES:		
435.020 Liquid Fuel Tax		58,228.22
441.000 PLGIT Interest	1,103.33	11,833.06
	1,103.33	70,061.28
EXPENDITURES:		
434.000 Transfer Signal Lighting to General Fund	423.54	423.54
434.000 Transfer Street Lighting to General Fund	15,475.65	15,475.65
Solar Powered Speed Signs (4)	9,600.00	9,600.00
New Truck (old Ford 2006 replace)[\$25,000 apprd 2/6/23]		25,000.00
432 Salt & Cinders		1,963.37
Traffic Signal Repair		886.56
439.000 Paving Project	-	-
	25,499.19	53,349.12
BALANCE ON HAND:		229,252.60

212,540	
57,052	102%
1,450	816%
58,502	120%
300	141%
15,000	103%
12,500	77%
12,000	208%
2,000	98%
-	
45,000	0%
86,800	61%
184,242	124%

Acct. No.	Item	DEC31	2023 YTD
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2023 BUDGET	31-Dec 100%
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EQUIPMENT FUND - FNB			
	Balance on Hand, January 1:		117,004.11
REVENUES:			
192.000	Transfer from Gen Fund	6,000.00	
342.000	Water Fund Equipment Rental	19,592.00	
342.000	Sewer Fund Equipment Rental	10,230.00	
	Sale of Old Police Cruiser 2013	9,000.00	
	Sale of old Dump Truck	16,900.00	
	Recycling/Compost Deposit	-	
341.000	Interest	<u>307.18</u>	<u>3,410.08</u>
		307.18	65,132.08
EXPENDITURES:			
471.000			
	Police Body Cameras-year 4 of five [21-22-23-24-25]	5,474.00	
	New Truck to replace 2006 Dump (1/2)	15,260.00	
	Security Cameras (3 garage; 1 mun bldg)	-	
	Transfer to Recycling	-	
400.000		<u>-</u>	<u>-</u>
		-	20,734.00
	BALANCE ON HAND:		161,402.19

117,004	100%
6,000	100%
15,000	131%
12,000	85%
9,000	100%
16,900	
3,410	3410%
42,100	155%
5,562	98%
18,000	85%
3,500	
-	
27,062	77%
132,042	122%

MEDICAL CARE REIMBURSEMENT PLAN - PLGIT			
	Balance on Hand, January 1:		6,739.96
REVENUES:			
392.000	Transfer from General Fund (if balance falls below \$10,000)	1,601.83	
339.487.01	Transfer from Municipal Authority	1,658.21	
341.000	PLGIT Interest (2 MOs)	<u>29.67</u>	<u>367.20</u>
		29.67	3,627.24
EXPENDITURES:			
	COMBINED EMPLOYEE REIMBURSEMENTS (\$3500)		
	PLGIT new checks:		
437	R Brantner	596.00	
437	I Davis	407.00	
437	G Hoader	1,000.00	
437	K Hoover	177.47	
437	B Miller	620.00	
437	D Russell	500.00	
437	M Staily	<u>312.42</u>	
		-	3,612.89
	BALANCE ON HAND:		6,754.31

6,740	100%
750	214%
1,200	138%
50	734%
2,000	181%
3,500	0%
3,500	103%
5,240	129%

CHRISTMAS LIGHT FUND - PLGIT			
	Balance on Hand, January 1:		1,146.22
REVENUES:			
337.000	Donations		
	Bicentennial Fund for 2032 (2021 & 2022 allocation)	500.00	
341.000	PLGIT Interest	<u>7.51</u>	<u>66.23</u>
		7.51	566.23
EXPENDITURES:			
410		<u>-</u>	<u>-</u>
	BALANCE ON HAND:		1,712.45

1,146	100%
500	
5	
505	
-	
1,651	104%

Acct. No.	Item	DEC31	2023 YTD
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2023 BUDGET

31-Dec
100%

REVITALIZATION PROJECT - PLGIT

	Balance on Hand, January 1:		966.24
REVENUES:			
137.000	Donations		
151 or 154	Grants		
141.000	PLGIT Interest	4.45	47.89
		4.45	47.89
EXPENDITURES:			
142.000			
	BALANCE ON HAND:		1,014.13

966	100%
-	
5	
5	
-	
-	
971	104%

BUILDING MAINTENANCE FUND - PLGIT

	Balance on Hand, January 1:		57,227.20
REVENUES:			
193.000	Transfer from General Fund		5,000.00
141.000	PLGIT Interest	285.66	2,931.45
		285.66	7,931.45
EXPENDITURES:			
	BALANCE ON HAND:		65,158.65

57,227	100%
5,000	100%
375	78.2%
5,375	148%
-	
-	
62,602	104%

POLICE PISTOL RANGE FUND - PLGIT

	Balance on Hand, January 1:		18,896.12
REVENUES:			
137.000	Police Donations	50.00	850.00
141.000	PLGIT Interest	46.50	717.60
		96.50	1,567.60
EXPENDITURES:			
	H.A.L.A.S. - wall cabinet		2,352.00
	Traditions - hats		220.91
	Cardio Partner's		749.00
	Lakeview Sheds [apprd. 9/5/23]		3,847.50
	Amazon gun case/side saddle		70.57
	Amazon gun case/gun bag		94.31
	Trail Cam		89.99
	Memory Cards		36.98
	Base Camp Guns [apprd 9/5/23]		2,400.00
			9,861.26
	BALANCE ON HAND:		10,602.46

18,896	100%
-	
125	574%
125	1254%
-	
-	
19,021	56%

*CORRECTION TO Lakeview Sheds... \$1347.50 not \$1347.55

TPR LONDON WEAVER MEMORIAL FUND

	Balance on Hand, January 1:		1,559.57
REVENUES:			
	No activity		
EXPENDITURES:			
	No activity		
	Balance on Hand		1,559.57

1,560	100%
-	
-	
-	
1,560	100%

[minimum balance of \$500 required to qualify for interest]

Acct. No.	Item	DEC31	2023 YTD	2023 BUDGET	31-Dec
	RECYCLING CENTER - FNB			\$35	0%
	Balance on Hand, January 1:		6,123.84	6,124	100%
REVENUES:					
131	MARTINSBURG				
179.000	New Customer Fee		35.00		
179.000	Annual Renewal Fee		5,605.00	5,130	109%
179.000	Key Card Replacements \$5.00		50.00		
179.000	COMPOSTING added to key (to trans to Gen)		3,975.00		
224	NORTH WOODBURY TWP				
179.000	New Customer Fee		70.00		
179.000	Annual Renewal Fee		4,410.00	4,050	109%
179.000	Key Card Replacements \$5.00		5.00		
179.000	Extra Keys????				
51	HUSTON TWP				
179.000	New Customer Fee		35.00		
179.000	Annual Renewal Fee		1,190.00	870	137%
179.000	Key Card Replacements \$5.00		10.00		
179.000	Extra Keys????				
	FNB Interest	9.41	384.35	100.00	
151 or 154	RECYCLING GRANT		1,373.01	800	172%
		9.41	17,142.36	10,950	157%
EXPENDITURES:					
425.000	Burgmeier Hauling		9,871.86	10,000	99%
410.215	Postage			100	0%
	Transfer Admin/Lab to Boro				
	Transfer to Gen Fund for Compost 5/18/22-7/27/23(4590)		4,590.00		
	Admin Fee		1,500.00		
	Team Viewer (1/3)		478.69	350	137%
	Chris Brooks: Retainer		415.00		
	Chris Brooks: New Computer				
	FNB: New Deposit Slips/checks		71.20		
	Lightner Electronics		1,151.71		
	Bank Service Charge	10.00	10.00		
	Postage		244.59		
		10.00	18,333.05	10,450	175%
	BALANCE ON HAND:		4,933.15	6,624	74%

	AMERICAN RESCUE PLAN - FNB				
	Balance on Hand, January 1:		93,190.70	93,191	100%
REVENUES:					
	Interest	117.76	1,304.46		#DIV/0!
		117.76	1,304.46		#DIV/0!
EXPENDITURES:					
	Generator-diesel [paid in Dec 2022]			26,215	
	Premium Pay Awards [approved 12/15/22]		375.00		
	Police eNET [approved 2/6/23]			10,478	
	Stuckey-2022 Ford F350 Super Duty Truck (partial) [apprd 2/6/2023]		20,000.00		
	Team Force - 2022 Ford SUV		12,246.80		
			32,621.80	36,693	89%
	Balance on Hand		61,873.36	56,498	110%

Acct. No.	Item	DEC31	2023 YTD
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2023 BUDGET

31-Dec
100%

BEGINNING BALANCES ON HAND:

GENERAL OPERATING FUND	180,918.32	180,918	100%
HIWAY LIQUID FUELS	212,540.44	212,540	100%
EQUIPMENT - FNB	117,004.11	117,004	100%
MEDICAL CARE REIMBURSEMENT	6,739.96	6,740	100%
CHRISTMAS LIGHT FUND	1,146.22	1,146	100%
REVITALIZATION PROJECT	966.24	966	100%
BUILDING MAINTENANCE FUND	57,227.20	57,227	100%
POLICE PISTOL RANGE FUND	18,896.12	18,896	100%
LANDON WEAVER MEMORIAL FUND	1,559.57	1,560	100%
RECYCLING CENTER	6,123.84	6,124	100%
AMERICAN RESCUE PLAN	93,190.70	93,191	
	-	-	#DIV/0!
	696,312.72	696,313	100%

REVENUES:

GENERAL OPERATING FUND	964,672.25	949,734	102%
HIWAY LIQUID FUELS	70,061.28	58,502	120%
EQUIPMENT - FNB	65,132.08	42,100	155%
MEDICAL CARE REIMBURSEMENT	3,627.24	2,000	181%
CHRISTMAS LIGHT FUND	566.23	505	
REVITALIZATION PROJECT	47.89	5	
BUILDING MAINTENANCE FUND	7,931.45	5,375	148%
POLICE PISTOL RANGE FUND	1,567.60	125	1254%
LANDON WEAVER MEMORIAL FUND	-	-	
RECYCLING CENTER	17,142.36	10,950	157%
AMERICAN RESCUE PLAN	1,304.46	-	
	-	-	#DIV/0!
	1,132,052.84	1,069,296	106%

EXPENDITURES

GENERAL OPERATING FUND	885,397.36	949,734	93%
HIWAY LIQUID FUELS	53,349.12	86,800	61%
EQUIPMENT - FNB	20,734.00	27,062	77%
MEDICAL CARE REIMBURSEMENT	3,612.89	3,500	103%
CHRISTMAS LIGHT FUND	-	-	
REVITALIZATION PROJECT	-	-	
BUILDING MAINTENANCE FUND	-	-	
POLICE PISTOL RANGE FUND	9,861.26	-	
LANDON WEAVER MEMORIAL FUND	-	-	
RECYCLING CENTER	18,333.05	10,450	175%
AMERICAN RESCUE PLAN	32,621.80	36,693	
	-	-	#DIV/0!
	1,023,909.48	1,114,239	92%

YEAR END BALANCES:

GENERAL OPERATING FUND	260,193.21	180,918	144%
HIWAY LIQUID FUELS	229,252.60	184,242	124%
EQUIPMENT - FNB	161,402.19	132,042	122%
MEDICAL CARE REIMBURSEMENT	6,754.31	5,240	129%
CHRISTMAS LIGHT FUND	1,712.45	1,651	104%
REVITALIZATION PROJECT	1,014.13	971	104%
BUILDING MAINTENANCE FUND	65,158.65	62,602	104%
POLICE PISTOL RANGE FUND	10,602.46	19,021	56%
LANDON WEAVER MEMORIAL FUND	1,559.57	1,560	100%
RECYCLING CENTER	4,933.15	6,624	74%
AMERICAN RESCUE PLAN	61,873.36	56,498	110%
	-	-	#DIV/0!
	804,456.08	651,370	124%

Acct. No.	Item	DEC31	2023 YTD
	Labor Gen	2,565.82	61,644.65
	Labor Highway	150.44	2,827.99
	Labor Water	2,282.30	56,767.59
	Labor Sewer	3,616.93	
	TOTAL LABOR:	8,615.49	121,240.23
	Clerical Gen	731.23	24,461.56
	Clerical Water	1,367.64	19,630.81
	Clerical Sewer	1,367.53	19,617.26
	TOTAL CLERICAL:	3,466.40	63,709.63
	Cleaning	75.00	1,950.00
	ARP Premium Pay Awards	-	375.00
	Chief/Sgt (Full-time)	5,572.50	125,694.22
	JRO FULLTIMEER	-	-
	Patrolmen	-	6,086.21
	Police Labor	-	420.00
	TOTAL POLICE:	5,572.50	132,200.43
	Council	-	940.00
	Mayor	-	450.00
	Tax Collector	-	6,195.03
	TOTAL ELECTED:	-	7,585.03
	TOTAL GROSS PAYROLL:	17,729.39	327,060.32
	SOC SEC/MED (.0765)	1,356.30	32,395.60
		19,085.69	359,455.92

2023 BUDGET	31-Dec 100%
68,000.00	91%
9,000.00	31%
59,000.00	96%
91,600.00	134%
227,600	53%
26,520	92%
19,000	103%
19,000	103%
64,520	99%
114,550	110%
44,200	0%
4,000	152%
-	
162,750	81%
980	96%
450	100%
6,020	103%
7,450	102%
462,320	71%

MARTINSBURG BOROUGH GENERAL FUND: DECEMBER 21-31, 2023

CHECK NO.	DATE	PAYABLE TO	AMOUNT	DEPOSIT	BALANCE
		Balance on Hand, December 20, 2023:			22,341.23
	DEC 14	DEPOSIT		1,957.16	24,298.39
	DEC 14	DEPOSIT		33,470.61	57,769.00
	DEC 15	DEPOSIT		8.19	57,777.19
	DEC 22	DEPOSIT		15,899.19	73,676.38
11252	DEC 20	Metzler Auto Parts	98.53		73,577.85
11253		AAA Color Card	55.00		73,522.85
11254		Blair County Oil	1,725.17		71,797.68
11255		Breezeline	402.06		71,395.62
11256		Herbert Decker	62.00		71,333.62
11257		Evey Black Attorneys	255.00		71,078.62
11258		Highmark Blue Shield	12,582.12		58,496.50
11259		Model Uniforms	40.01		58,456.49
11260		Monarch Uniforms	8.80		58,447.69
11261		Morrisons Cove Herald	191.97		58,255.72
11262		Penelec	383.52		57,872.20
---	DEC 28	TRANSFER TO RESERVE	50,000.00		7,872.20
11263	DEC 29	Freedom Mechanical	450.96		7,421.24
11264		Hilltop Office Supply	54.16		7,367.08
11265		Long's Outpost	33.44		7,333.64
11266		Model Uniforms	80.02		7,253.62
11267		The Guardian	1,977.25		5,276.37
			68,400.01	51,335.15	

TREASURER'S STATEMENT OF ACCOUNTS

JANUARY 1-20, 2024

GENERAL FUND - FNB		
Cash on Hand, January 1, 2024:	5,276.37	
Outstanding Investments:	<u>254,916.84</u>	<u>\$ 260,193.21</u>
Receipts:		
Real Estate Tax	5,152.42	
Per Capita Tax	368.50	
Earned Income Tax	8,440.85	
LST Tax	126.08	
Fines	78.30	
Special Police Service (Huston Twp)	954.06	
MMA Payroll Transfer: Sewer	13,522.85	
MMA Payroll Transfer: Water	<u>10,060.37</u>	<u>38,703.43</u>
		298,896.64
Disbursements:		
General Fund	22,658.81	
Pension Fund	-	
Hiway Fund	2,751.80	
Authority Payroll	8,572.51	
Police Department	6,839.33	
Ambulance Building	-	
First National Bank Investment	<u>233,955.80</u>	<u>274,778.25</u>
Cash on Hand:		24,118.39
Total Outstanding Investments:		<u>233,955.80</u>
BALANCE ON HAND, JANUARY 20, 2024:		\$ 258,074.19

HIGHWAY FUND - PLGIT		
Cash on Hand, January 1, 2024:		\$ 229,252.60
Receipts:		
No activity	<u>-</u>	<u>-</u>
		229,252.60
Disbursements:		
No activity	<u>-</u>	<u>-</u>
BALANCE ON HAND, JANUARY 20, 2024:		\$ 229,252.60

EQUIPMENT FUND - FNB		
Cash on Hand, January 1, 2024:		\$ 161,402.19
Receipts:		
No activity	-	-
		161,402.19
Disbursements:		
Police Body Camera - Year 4 of 5	5,472.00	5,472.00
BALANCE ON HAND, JANUARY 20, 2024:		\$ 155,930.19

MEDICAL CARE REIMBURSEMENT PLAN - PLGIT		
Cash on Hand, January 1, 2024:		\$ 6,754.31
Receipts:		
No activity	-	-
		6,754.31
Disbursements:		
No activity	-	-
BALANCE ON HAND, JANUARY 20, 2024:		\$ 6,754.31

CHRISTMAS LIGHT FUND - PLGIT		
Cash on Hand, January 1, 2024:		\$ 1,712.45
Receipts:		
No activity	-	-
		1,712.45
Disbursements:		
No activity	-	-
BALANCE ON HAND, JANUARY 20, 2024:		\$ 1,712.45

TOWN CENTER REVITALIZATION PROJECT - PLGIT		
Cash on Hand, January 1, 2024:		\$ 1,014.13
Receipts:		
Transfer from Gen Fund - Charles Barr donation	2,000.00	2,000.00
		3,014.13
Disbursements:		
No activity	-	-
BALANCE ON HAND, JANUARY 20, 2024:		\$ 3,014.13

BUILDING MAINTENANCE FUND - PLGIT		
Cash on Hand, January 1, 2024:		\$ 65,158.65
Receipts:		
No activity	-	-
		65,158.65
Disbursements:		
No activity	-	-
BALANCE ON HAND, JANUARY 20, 2024:		\$ 65,158.65

POLICE PISTOL RANGE FUND - PLGIT		
Cash on Hand, January 1, 2024:		\$ 10,602.46
Receipts:		
No activity	-	-
		10,602.46
Disbursements:		
No activity	-	-
BALANCE ON HAND, JANUARY 20, 2024:		\$ 10,602.46

*CORRECTION To Chk. 148 Lakewind Sheds.....\$3347.50 not \$3347.55

TPR LONDON WEAVER MEMORIAL FUND		
Cash on Hand, January 1, 2024:		\$ 1,559.57
Receipts:		
No activity	-	-
		1,559.57
Disbursements:		
No activity	-	-
BALANCE ON HAND, JANUARY 20, 2024:		\$ 1,559.57

[minimum balance of \$500 required to qualify for interest]

AMERICAN RESECUE PLAN - FNB		
Cash on Hand, January 1, 2024:		\$ 61,873.36
Receipts:		
No activity		
		61,873.36
Disbursements:		
No activity		
BALANCE ON HAND, JANUARY 20, 2024:		\$ 61,873.36

RECYCLING CENTER - FNB		
Cash on Hand, January 1, 2024:		\$ 4,933.15
Receipts:		
MARTINSBURG BORO - New Customers		
Annual Renewal Fee	310.00	
Key Card Replacements \$5.00	10.00	
COMPOSTING added to key (to trans to Gen)	210.00	
NORTH WOODBURY TWP - New Customers		
New Customer Fee		
Annual Renewal Fee	70.00	
Recycling Grant		
HUSTON TWP - New Customers		
Customer Newal Fees		
Key Card Replacements \$5.00		
Recycling Grant		
Interest		600.00
		5,533.15
Disbursements:		
Office Supplies	42.40	
Postage	245.98	288.38
BALANCE ON HAND, JANUARY 20, 2024:		\$ 5,244.77

*paid one month ahead

RESERVE FUND - FNB		
Cash on Hand, January 1, 2024:		\$ 254,916.84
Receipts:		
No activity		
		254,916.84
Disbursements:		
Transfers to Payroll	20,961.04	20,961.04
BALANCE ON HAND, JANUARY 20, 2024:		\$ 233,955.80

PAYROLL FUND - FNB			
Cash on Hand, January 1, 2024:		\$	-
Receipts:			
Deposit: JANUARY 8	20,961.04		20,961.04
			20,961.04
Disbursements:			
Net Payroll: JAN 12	13,240.72		
Fed/S.S./Med Taxes	5,203.16		
PMRS Employee Contributions	1,694.37		
State Tax	597.79		20,736.04
BALANCE ON HAND, JANUARY 20, 2024:		\$	225.00

BOROUGH OF MARTINSBURG 2024 BUDGET

1,009,380
1,009,380

-

Acct. No.	Item	JAN 1-20	2024 YTD	2024 BUDGET	JAN 5%
Acct. No.				1.967 MILLS	
301.000	REAL ESTATE TAX (current & prior yr)	5,152.42	5,152.42	200,800	3%
301.000	REAL ESTATE DLQ (county)			3,000	0%
310.000	PER CAPITA TAX	368.50	368.50	3,400	11%
310.000	PER CAPITA TAX DLQ (school)			500	0%
310.100	REAL ESTATE TRANSFER			43,500	0%
310.200	EARNED INCOME TAX BCTCB (EIT less 3%+)	8,440.85	8,440.85	185,000	5%
310.200	EARNED INCOME TAX BCTCB (3% of collection kept by BCTCB)		261.06	5,550	5%
310.200	EARNED INCOME TAX BCTCB commission reimb \$1,900			2,600	0%
310.200	LST (>\$12,000) 547 of 552 (50% of 1,322 workers)	126.08	126.08	40,000	0%
310.200	LOCAL SERVICES TAX BCTCB (3% of collection kept by BCTCB)		3.24	1,300	0%
	LST commission reimb.				
355.04	LIQUOR PERMIT [355.04 not 320]			50	0%
321.350	MOBILE HOME PERMITS			175	0%
320.000	SOLICITATION PERMITS			40	0%
320.100	EXCAVATION PERMIT			20	0%
321.300	CABLE TV FRANCHISE			18,000	0%
331.000	FINES	78.30	78.30	5,000	2%
341.000	INTEREST EARNINGS-FNB RESERVE			6,000	0%
342.000	LOT RENTAL			240	0%
342.200	BUILDING RENTAL			10,000	0%
355.010	P.U. TAX (Oct)			450	0%
355.09	GAS IMPACT FEE: ACT 13			100	0%
361.340	ZONING FEES			100	0%
362.000	ELECTRICAL INSPECTIONS (\$54/ea)			-	
362.100	SPECIAL POLICE SERVICES (HUSTON)	954.06	954.06	18,000	5%
362.100	SPECIAL POLICE SERVICES (OTHER)			250	0%
362.410	BUILDING/ZONING PERMITS			-	
362.490	FINGER PRINTING (\$20/EA)			20	0%
364.100	SEWER FUND	13,522.85	13,522.85	209,820	6%
378.000	WATER FUND	10,060.37	10,060.37	141,650	7%
389.000	MISCELLANEOUS			10	0%
379.100	Compost Keys 5/18/22-7/27/23			3,150	0%
389 400 210	Faxes/Copies/Postage				
389 486.000	Teeter Group - EMS Insurance Dividend			2,000	0%
379.000	CINDERING/SWEEPING			200	0%
357.000	POLICING REIMBS (DUI, etc)			500	0%
392.000	HIWAY LIQ FUELS REIMB -STREET LIGHTS			15,500	0%
392.000	HIWAY LIQ FUELS REIMB -SIGNAL LIGHTS			450	0%
	HIWAY LIQ FUELS REIMB (salt & cinders)			-	#DIV/0!
	TRANS FROM RECYCLING - ADMIN FEE			1,500	0%
389 400.21	AUTHORITY PHONE CALLS :			1,620	0%
389 486.351	MMA PROPERTY INSURANCE			15,200	0%
389 486.352	MMA LIABILITY INSURANCE			3,800	0%
389 484.000	TWP WORKERS COMP			10,000	0%
		38,703.43	38,967.73	949,495	4%
355.070	FOREIGN FIRE INSURANCE			10,000	0%
355.051	FOREIGN CASUALTY-UNIFORM MMO [REVISED 12/15/22 per PMRS]			16,827	0%
355.052	FOREIGN CASUALTY-NON UNIFORM MMO			33,058	0%
				59,885	0%
	TOTAL REVENUES:	38,703.43	38,967.73	1,009,380	4%

Acct. No.	Item	JAN 1-20	2024 YTD	2024 BUDGET	JAN 5%
	GENERAL OPERATING EXPENSES				
400.100	LABOR WAGES	2,743.50	2,743.50	68,000	4%
400.163	EMPLOYEE GIFT CERTIFICATES	183.32	183.32	1,000	18%
400.174	EDUCATION/SEMINARS			1,000	0%
400.210	OFFICE SUPPLIES	5.11	5.11	2,843	0%
400.215	COPY PAPER			250	0%
400.216	POSTAGE			500	0%
400.216	POSTAGE: SPRING CLEAN UP [even no. years]			300	0%
400.217	ADVERTISING			2,000	0%
400.220	OPERATING SUPPLIES	63.00	63.00	2,000	3%
400.230	HEATING FUEL			1,350	0%
400.250	REPAIRS AND MAINTENANCE	1.52	1.52	2,500	0%
400.300	COUNCIL EXPENSES	270.00	270.00	980	28%
400.321	TELEPHONE	241.41	241.41	2,550	9%
	CELL PHONE	25.04	25.04	650	4%
400.330	MILEAGE			50	0%
400.361	ELECTRICITY	1,277.57	1,277.57	8,000	16%
400.460	ASSOCIATION EXPENSES			500	0%
400.500	CONTRIBUTIONS			500	0%
401.112	MAYOR	112.50	112.50	450	25%
402.3311	AUDITING FIRM			4,000	0%
	-electronic tax filings			50	0%
402.311	EIT AUDITORS				
403.114	TAX COLLECTOR (RE/PC)			5,900	0%
403.114	TAX COLLECTOR (EIT-BCTCB...deducts before remittance)		261.06	5,230	5%
403.114	TAX COLLECTOR (LST-BCTCB...deducts before remittance)		3.24	1,400	0%
403.114	TAX COLLECTOR (EIT-SCS)				
403.200	TAX COLLECTOR EXPENSES: Duplicate, etc. 4 year bond (2018-2022-2026 etc.)			350	0%
404.100	LEGAL: Retainer			3,600	0%
404.100	LEGAL: All Other:			1,500	0%
405.100	CLERICAL	980.79	980.79	30,000	3%
406.238	UNIFORM RENTAL	120.03	120.03	1,800	7%
407.000	IT NETWORKING SERVICES (Cyber Prot./C. Brooks)	167.00	167.00	750	22%
407.320	SWIFTREACH NOTIFICATION			200	0%
408.313	ENGINEERING			100	0%
409.365	SOLID WASTE			450	0%
400.373	JANITORIAL	75.00	75.00	1,950	4%
411.500	FIRE COMPANY GRANT			10,750	0%
412.000	EMS ALLOCATION			3,500	0%
414.200	ZONING SUPPLIES			500	0%
414.300	COUNTY PLANNING (Nov)			850	0%
454.540	RECREATION			500	0%
454.540	PARK ALLOCATION			1,000	0%
456.540	LIBRARY GRANT			4,050	0%
	ENVIRONMENTAL TESTING: 114 W PENN STREET [pay from reserver if over \$5000]			5,000	0%
481.000	FICA (.0765 OF ENTIRE PAYROLL)	1,489.58	1,489.58	37,640	4%
481.020	UNEMPLOYMENT COMPENSATION (Qtrly)	127.40	127.40	3,662	3%
484.000	WORKER'S COMPENSATION INS. (Teeter Pkg)			36,000	0%
486.100	GENERAL LIABILITY INSURANCE (Teeter Pkg)			8,500	0%
486.100	LIABILITY: FOOD BANK (Selective)			600	0%
486.100	LIABILITY: BOARD OF APPEALS (Logan)			200	0%
486.100	DATA COMPROMISE INSURANCE (Teeter Group)			1,000	0%
486.200	PROP/INLAND INSURANCE (Teeter Pkg)			20,000	0%
	UMBRELLA POLICE (Teeter Pkg)			1,140	0%
486.300	AUTO INSURANCE (Teeter Pks)			10,500	0%
486.400	PUBLIC OFFICIALS PROF LIABILITY (Teeter Pkg)			5,500	0%

486.410	EMPLOYEE DISHONEST BOND (Teeter Pkg/Ohio State)			200	0%
486.500	TREASURER'S BOND INSURANCE			300	0%
487.020	LIFE/DISABILITY INSURANCE-GUARDIAN			7,700	0%
487.030	MEDICAL INSURANCE	12,582.12	12,582.12	175,080	7%
489.000	MISCELLANEOUS			50	0%
	Zoom	5.65	5.65	70	8%
	Crcrd Late to be refunded	16.06	16.06		
	Meeting refreshments	122.37	122.37		
	Flowers (Renee)	16.49	16.49		
	Covid Test Kits	33.35	33.35	100	33%
	Transfer C. Barr Donation to Revit	2,000.00	2,000.00		
	Ag Parade Potties			200	0%
NEW	BICENTENIAL FUND TRANSFER (2032)			500	0%
492.000	MEDICAL REIMB PLAN (maintain \$10,000 bal)			500	0%
492.000	BUILDING MAINT FUND			5,000	0%
492.000	CAPITAL FUND TRANSFER			12,000	0%
		22,658.81	22,923.11	505,295	5%

Acct. No.	Item	JAN 1-20	2024 YTD	2024 BUDGET	JAN
	PENSION EXPENSES				5%
411.150	FIRE COMPANY RELIEF			10,000	0%
483.010	NON-UNIFORM RETIREMENT (MMO)			34,058	0%
483.020	UNIFORMED RETIREMENT (MMO) [revised 12/15/22 pe _____]			16,827	0%
				60,885	0%
	HIGHWAY DEPARTMENT EXPENSES				
430.100	HIGHWAY WAGES	859.66	859.66	10,000	9%
430.250	OTHER REPAIRS/MAINTENANCE			1,500	0%
432.220	SNOW/ICE SUPPLIES [see Liquid Fuels]			500	0%
433.200	SIGNS			500	0%
433.351	SIGNAL LIGHT	35.20	35.20	450	8%
434.361	STREET LIGHTS	1,274.32	1,274.32	15,500	8%
	-Christmas Lighting			350	0%
	GASOLINE	411.66	411.66	8,000	5%
437.332	DIESEL FUEL			600	0%
437.370	VEHICLE MAINTENANCE	112.98	112.98	7,000	2%
438.200	OPERATING SUPPLIES	57.98	57.98	500	12%
		2,751.80	2,751.80	44,900	6%
	MUNICIPAL AUTHORITY PAYROLL EXPENSES				
429.100	SEWER LABOR	4,084.36	4,084.36	101,200	4%
429.140	SEWER CLERICAL	1,170.81	1,170.81	33,300	4%
448.100	WATER LABOR	2,146.53	2,146.53	57,500	4%
448.100	WATER CLERICAL	1,170.81	1,170.81	33,300	4%
		8,572.51	8,572.51	225,300	4%
	POLICE DEPARTMENT EXPENSES				
410.100	POLICE CHIEF/ASSISTANT CHIEF	5,670.00	5,670.00	139,380	4%
	NEW FULL TIME POLICE OFFICE				
	CIVIL SERVICE ATTORNEY			1,500	0%
410.100	POLICE LABOR				
410.130	PART-TIME PATROLMEN	187.50	187.50	12,000	2%
410.153	EXPENSES			250	0%
410.174	EDUCATION			500	0%
410.191	UNIFORM MAINT. ALLOW.	2.20	2.20	100	2%
410.210	OFFICE SUPPLIES			1,000	0%
410.210	POSTAGE			100	0%
410.211	ANNUAL COMPUTER MAINT. AGREE.	418.00	418.00	3,000	14%
410.213	POLICE EQUIPMENT			170	0%
410.230	OPERATING SUPPLIES	64.00	64.00	1,500	4%
410.231	GASOLINE	174.44	174.44	4,000	4%
410.233	UNIFORMS			500	0%
410.321	TELEPHONE	160.94	160.94	1,900	8%
410.322	CELLULAR PHONE	162.25	162.25	2,400	7%
410.325	RADIO MAINTENANCE			250	0%

410.350	POLICE LIABILITY INSURANCE (Teeter Pkg)			1,100	0%
	-Police Heart/Lung Insurance (new in 2020)			1,300	0%
410.374	VEHICLE MAINTENANCE - all other			2,000	0%
	2022 Ford Explorer-new car				
	2016 Ford Explorer M-1 Justin				
	2020 Ford Explorer M-3 Kerry				
410.450	DOG LAW ENFORCEMENT			50	0%
		6,839.33	6,839.33	173,000	4%
	AMBULANCE BUILDING EXPENSES				
412.000	REPAIRS AND MAINTENANCE				

Acct. No.	Item	JAN 1-20	2024 YTD
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2024 BUDGET	JAN 5%
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SUMMARY OF TOTAL FINANCIAL STATUS

Cash on Hand:		5,276.37			
Outstanding Investment:		254,916.84			
BALANCE ON HAND, JANUARY 1:		260,193.21	260,193	100%	
REVENUES:					
Taxes	14,087.85	14,352.15	485,650	3%	
General Operations	1,032.36	1,032.36	112,375	1%	
Water and Sewer Payroll	23,583.22	23,583.22	351,470	7%	
Foreign Casualty/Fire	-	-	59,885	0%	
TOTAL	38,703.43	38,967.73	1,009,380	4%	
EXPENDITURES:					
General Fund	22,658.81	22,923.11	505,295	5%	
Pension	-	-	60,885	0%	
Hiway Fund	2,751.80	2,751.80	44,900	6%	
Authority	8,572.51	8,572.51	225,300	4%	
Police Department	6,839.33	6,839.33	173,000	4%	
Ambulance Building	-	-	-		
TOTAL	40,822.45	41,086.75	1,009,380	4%	
Outstanding Current Investment:		233,955.80			
Cash on Hand:		24,118.39			
BALANCE ON HAND:		258,074.19	260,193	99%	

HIWAY/LIQUID FUELS FUND - PLGIT					
	Balance on Hand, January 1:	229,252.60		229,253	
REVENUES:					
355.020	Liquid Fuel Tax			57,264	0%
341.000	PLGIT Interest			9,000	0%
				66,264	0%
EXPENDITURES:					
434.000	Transfer Signal Lighting to General Fund			450	0%
434.000	Transfer Street Lighting to General Fund			15,500	0%
	Solar Powered Speed Signs (4)			12,500	0%
432	Salt & Cinders			2,000	0%
	Traffic Signal Repair				
439.000	Paving Project			60,000	0%
				90,450	0%
BALANCE ON HAND:		229,252.60		205,067	112%

Acct. No.	Item	JAN 1-20	2024 YTD	2024 BUDGET	JAN %
EQUIPMENT FUND - FNB					
	Balance on Hand, January 1:		161,402.19	161,402	100%
REVENUES:					
392.000	Transfer from Gen Fund			12,000	0%
342.000	Water Fund Equipment Rental			15,000	0%
342.000	Sewer Fund Equipment Rental			12,000	0%
	Sale of Old Police Cruiser 2013				
	Sale of old Dump Truck				
	Recycling/Compost Deposit				
341.000	Interest	-	-	2,600	0%
		-	-	41,600	0%
EXPENDITURES:					
471.000					
	Police Body Cameras-year 4 of five {21-22-23-24-25}	5,472.00	5,472.00	5,562	98%
	Security Cameras {3 garage; 1 mun bldg}			3,500	0%
400.000		-	-	-	
		5,472.00	5,472.00	9,062	60%
	BALANCE ON HAND:		155,930.19	193,940	80%
MEDICAL CARE REIMBURSEMENT PLAN - PLGIT					
	Balance on Hand, January 1:		6,754.31	6,754	100%
REVENUES:					
392.000	Transfer from General Fund (if balance falls below \$10,000)			1,000	0%
389 487.03	Transfer from Municipal Authority			1,200	0%
341.000	PLGIT Interest (2 MOS)	-	-	300	0%
		-	-	2,500	0%
EXPENDITURES:					
	COMBINED EMPLOYEE REIMBURSEMENTS [\$3500]			3,500	0%
	PLGIT new checks				
487	R Brantner				
487	J Davis				
487	A Hockenberry				
487	G Hooder				
487	K Hoover				
487	B Miller				
487	D Russell				
487	M Staily				
		-	-	3,500	0%
	BALANCE ON HAND:		6,754.31	5,754	117%
CHRISTMAS LIGHT FUND - PLGIT					
	Balance on Hand, January 1:		1,712.45	1,712	100%
REVENUES:					
387.000	Donations				
	Bicentennial Fund for 2032			500	0%
341.000	PLGIT Interest	-	-	55	0%
		-	-	555	0%
EXPENDITURES:					
430		-	-	-	
	BALANCE ON HAND:		1,712.45	2,267	76%

Acct. No.	Item	JAN 1-20	2024 YTD	2024 BUDGET	JAN 5%
REVITALIZATION PROJECT - PLGIT					
	Balance on Hand, January 1:		1,014.13	1,014	100%
REVENUES:					
387.000	Donations	2,000.00	2,000.00	-	
351 or 354	Grants			40	0%
341.000	PLGIT Interest			40	5000%
		2,000.00	2,000.00		
EXPENDITURES:					
462.000					
	BALANCE ON HAND:		3,014.13	1,054	286%
BUILDING MAINTENANCE FUND - PLGIT					
	Balance on Hand, January 1:		65,158.65	65,159	100%
REVENUES:					
392.000	Transfer from General Fund			5,000	0%
341.000	PLGIT Interest			2,200	0%
				7,200	0%
EXPENDITURES:					
	BALANCE ON HAND:		65,158.65	72,359	90%
POLICE PISTOL RANGE FUND - PLGIT					
	Balance on Hand, January 1:		10,602.46	10,602	100%
REVENUES:					
387.000	Police Donations				
341.000	PLGIT Interest			600	0%
				600	0%
EXPENDITURES:					
	BALANCE ON HAND:		10,602.46	11,202	95%
TPR LANDON WEAVER MEMORIAL FUND					
	Balance on Hand, January 1:		1,559.57	1,560	100%
REVENUES:					
	No activity				
EXPENDITURES:					
	No activity				
	Balance on Hand		1,559.57	1,560	100%

(minimum balance of \$500 required to qualify for interest)

Acct. No.	Item	JAN 1-20	2024 YTD	2024 BUDGET	JAN
RECYCLING CENTER - FNB				\$35	0%
	Balance on Hand, January 1:		4,933.15	4,933	100%
REVENUES:					
15 MARTINSBURG					
379.000	New Customer Fee				
379.000	Annual Renewal Fee	310.00	310.00	5,130	6%
379.000	Key Card Replacements \$5.00	10.00	10.00		
379.000	COMPOSTING added to key (to trans to Gen)	210.00	210.00		
4 NORTH WOODBURY TWP					
379.000	New Customer Fee				
379.000	Annual Renewal Fee	70.00	70.00	4,050	2%
379.000	Key Card Replacements \$5.00				
379.000	Extra Keys????				
HUSTON TWP					
379.000	New Customer Fee				
379.000	Annual Renewal Fee			870	0%
379.000	Key Card Replacements \$5.00				
379.000	Extra Keys????				
	FNB Interest			100.00	0%
351 or 354	RECYCLING GRANT			800	0%
		600.00	600.00	10,950	5%
EXPENDITURES:					
426.000	Burgmeier Hauling			10,000	0%
410.215	Postage			100	0%
	Office Supplies	42.40	42.40		
	Postage	245.98	245.98		
	Admin Fee				
	Team Viewer (1/3)			350	0%
	Chris Brooks: Retainer				
		288.38	288.38	10,450	3%
	BALANCE ON HAND:		5,244.77	5,433	97%

AMERICAN RESCUE PLAN - FNB					
	Balance on Hand, January 1:		61,873.36	61,873	100%
REVENUES:					
	Interest				
EXPENDITURES:					
	Police cNET (approved 2/6/23)			10,478	0%
				10,478	0%
	Balance on Hand		61,873.36	51,395	120%

Acct. No.	Item	JAN 1-20	2024 YTD	2024 BUDGET	JAN 5%
BEGINNING BALANCES ON HAND:					
	GENERAL OPERATING FUND	260,193.21	260,193	260,193	100%
	HIWAY LIQUID FUELS	229,252.60	229,253	229,253	100%
	EQUIPMENT - FNB	161,402.19	161,402	161,402	100%
	MEDICAL CARE REIMBURSEMENT	6,754.31	6,754	6,754	100%
	CHRISTMAS LIGHT FUND	1,712.45	1,712	1,712	100%
	REVITALIZATION PROJECT	1,014.13	1,014	1,014	100%
	BUILDING MAINTENANCE FUND	65,158.65	65,159	65,159	100%
	POLICE PISTOL RANGE FUND	10,602.46	10,602	10,602	100%
	LANDON WEAVER MEMORIAL FUND	1,559.57	1,560	1,560	100%
	RECYCLING CENTER	4,933.15	4,933	4,933	100%
	AMERICAN RESCUE PLAN	61,873.36	61,873	61,873	100%
		-	-	-	
		804,456.08	804,456	804,456	100%
REVENUES:					
	GENERAL OPERATING FUND	38,967.73	1,009,380	1,009,380	4%
	HIWAY LIQUID FUELS	-	66,264	66,264	0%
	EQUIPMENT - FNB	-	41,600	41,600	0%
	MEDICAL CARE REIMBURSEMENT	-	2,500	2,500	0%
	CHRISTMAS LIGHT FUND	-	555	555	0%
	REVITALIZATION PROJECT	2,000.00	40	40	5000%
	BUILDING MAINTENANCE FUND	-	7,200	7,200	0%
	POLICE PISTOL RANGE FUND	-	600	600	0%
	LANDON WEAVER MEMORIAL FUND	-	-	-	
	RECYCLING CENTER	600.00	10,950	10,950	5%
	AMERICAN RESCUE PLAN	-	-	-	
		-	-	-	
		41,567.73	1,139,089	1,139,089	4%
EXPENDITURES:					
	GENERAL OPERATING FUND	41,086.75	1,009,380	1,009,380	4%
	HIWAY LIQUID FUELS	-	90,450	90,450	0%
	EQUIPMENT - FNB	5,472.00	9,062	9,062	60%
	MEDICAL CARE REIMBURSEMENT	-	3,500	3,500	0%
	CHRISTMAS LIGHT FUND	-	-	-	
	REVITALIZATION PROJECT	-	-	-	
	BUILDING MAINTENANCE FUND	-	-	-	
	POLICE PISTOL RANGE FUND	-	-	-	
	LANDON WEAVER MEMORIAL FUND	-	-	-	
	RECYCLING CENTER	288.38	10,450	10,450	3%
	AMERICAN RESCUE PLAN	-	10,478	10,478	0%
		-	-	-	
		46,847.13	1,133,320	1,133,320	4%
YEAR END BALANCES:					
	GENERAL OPERATING FUND	258,074.19	260,193	260,193	99%
	HIWAY LIQUID FUELS	229,252.60	205,067	205,067	112%
	EQUIPMENT - FNB	155,930.19	193,940	193,940	80%
	MEDICAL CARE REIMBURSEMENT	6,754.31	5,754	5,754	117%
	CHRISTMAS LIGHT FUND	1,712.45	2,267	2,267	76%
	REVITALIZATION PROJECT	3,014.13	1,054	1,054	286%
	BUILDING MAINTENANCE FUND	65,158.65	72,359	72,359	90%
	POLICE PISTOL RANGE FUND	10,602.46	11,202	11,202	95%
	LANDON WEAVER MEMORIAL FUND	1,559.57	1,560	1,560	100%
	RECYCLING CENTER	5,244.77	5,433	5,433	97%
	AMERICAN RESCUE PLAN	61,873.36	51,395	51,395	120%
		-	-	-	
		799,176.68	810,225	810,225	99%

Acct. No.	Item	JAN 1-20	2024 YTD	2024 BUDGET	JAN 5%
					#DIV/0!
Labor Gen		2,743.50	2,743.50	68,000.00	4%
Labor Hiway		859.66	859.66	10,000.00	9%
Labor Water		2,146.53	2,146.53	57,500.00	4%
Labor Sewer		4,084.36	4,084.36	101,200.00	4%
TOTAL LABOR:		9,834.05	9,834.05	236,700	4%
Clerical Gen		980.79	980.79	30,000	3%
Clerical Water		1,170.81	1,170.81	33,300	4%
Clerical Sewer		1,170.81	1,170.81	33,300	4%
TOTAL CLERICAL:		3,322.41	3,322.41	96,600	3%
Cleaning		75.00	75.00		
Chief/Sgt (Full-time)		5,670.00	5,670.00	139,380	4%
3RD FULLTIMEER		-	-	-	
Patrolman		187.50	187.50	12,000	2%
Police Labor		-	-	-	
TOTAL POLICE:		5,857.50	5,857.50	151,380	4%
Council		270.00	270.00	980	28%
Mayor		112.50	112.50	450	25%
Tax Collector		-	-	5,900	0%
TOTAL ELECTED:		382.50	382.50	7,330	5%
TOTAL GROSS PAYROLL:		19,471.46	19,471.46	492,010	4%
SOC SEC/MED [.0765]		1,489.58	1,489.58		
		20,961.04	20,961.04		

MARTINSBURG BOROUGH GENERAL FUND: JANUARY 1-20, 2024

CHECK NO.	DATE	PAYABLE TO	AMOUNT	DEPOSIT	BALANCE
		Balance on Hand, January 1, 2024:			5,276.37
	JAN 4	DEPOSIT		8,566.93	13,843.30
	JAN 10	DEPOSIT		324.50	14,167.80
	JAN 10	DEPOSIT		954.06	15,121.86
	JAN 10	DEPOSIT		5,196.42	20,318.28
	JAN 10	DEPOSIT		23,583.22	43,901.50
	JAN 11	DEPOSIT		11.36	43,912.86
11268	JAN 11	FNB VISArab	129.44		43,783.42
11269	JAN 11	FNB VISAmjs	577.31		43,206.11
	JAN 19	DEPOSIT		66.94	43,273.05
11270	JAN 19	Blair County Oil	586.10		42,686.95
11271		Breezeline	402.35		42,284.60
11272		Christopher Brooks	585.00		41,699.60
11273		Clearfield Wholesale Paper	56.00		41,643.60
11274		Highmark Blue Shield	12,582.12		29,061.48
11275		Long's Outpost, Inc.	66.50		28,994.98
11276		Martinsburg Borough Revitalization Fund	2,000.00		26,994.98
11277		Metzler Auto Parts	112.98		26,882.00
11278		Model Uniforms	120.03		26,761.97
11279		Monarch Uniforms	2.20		26,759.77
11280		Penelec	1,738.56		25,021.21
11281		Penna State Assn. of Boroughs	127.40		24,893.81
11282		S & D Calibration Services	64.00		24,829.81
11283		Valley Rural Electric Coop	524.13		24,305.68
11284		Verizon Wireless	187.29		24,118.39
			19,861.41	38,703.43	

Martinsburg Volunteer Fire Company

Regular Meeting January 08, 2024

The Regular Meeting of the Martinsburg Volunteer Fire Company was held on January 08, 2024.

Opening

President Jeff Hite called the meeting to order and led in the Pledge of Allegiance and the Lord's Prayer.

Roll Call

The Secretary called the roll call of officers.

Reading of the Minutes

Secretary Glenn Martin read the minutes from the previous meeting. Nathan Garman motioned to accept the minutes as read. Gerald Sollenberger seconded the motion and the motion carried.

Report of Officers

Chiefs Report

Asst. Chief Leroy Garman read the monthly fire report.

Chief Randy Acker presented the annual fire report.

Fire Training

Asst. Chief Leroy Garman presented the monthly fire training schedule.

Equipment and Maintenance

Fire Chief Randy Acker gave the equipment and maintenance report. A wing window is missing out of the Brush truck. On Engine 80, We are looking into replacing a suction hose from the tank for the pump that runs the generator. We need to steam clean the Tanker dump chutes in order to keep them working smoothly. On Truck 80, we are checking the air brake system as it seems the secondary air tank is filling before the primary.

Treasurer

Treasurer Herb Whitfield presented the December treasurer's report.

Rich Brantner mentioned that we are supposed to be receiving a grant for debt reduction.

There was some discussion regarding applying the debt reduction grant.

Dustin Russell motioned to approve the treasurer's report as presented. Leroy Garman seconded the motion and the motion carried.

Financial Secretary report

Financial Secretary Tara Hoover presented the January financial secretary report as well as the annual summary report. John Zimmerman motioned to accept the financial secretary report as read. Marvin Thomas seconded the motion and the motion carried.

Tara also presented donations.

Martinsburg Grace Brethren gave a donation of \$19,520.35.

Smith Warehouse gave a donation of \$5,000.

Jesse Perry gave a donation of \$1,000.

Bills and Communications

Treasurer Herb Whitfield presented the bills to be paid.

Nathan Garman motioned to pay the bills as presented. Kyle Ferry seconded the motion and the motion carried.

Report of Committees

Fire Police

Glenn Martin gave a short annual overview of fire police activity.

Communications

Quartermaster

Jordan Brantner gave a report on a few dress shirts and hats being purchased.

Breathing apparatus

Rich Brantner presented that there's a number of departments in the region going together to apply for a federal grant to replace breathing apparatus. He's proposing that we considering pursuing this option since we are within a couple years of our equipment expiring. Randy Acker motioned that we proceed in checking out this option. Nathan Garman seconded the motion and the motion carried. On February 6 there will be a presentation on airpacks by Scott.

Grounds and Buildings

Canteen

Grants

Ways and Means

John Zimmerman reported that the Dutch meal is planned for March 16th. Nelson Garman motioned to change meal price to \$15. John Zimmerman seconded the motion and the motion carried.

Rentals

Janitorial

Sign

Janitorial

Membership

Nominations

Truck committee

Unfinished Business

Leroy Garman reported that for the firefighter appreciation banquet, he has March 2 on the calendar for Fredericks to cater a meal and the bowling alley is reserved from 6:30-8:30. Price per person is 13.95 for the catered meal. Tara made us aware that there is a hall rental on that day from 2-10. There was discussion regarding the proposed banquet and potential conflict with the rental. Rich Brantner made a motion to go with Leroy's proposal. Dustin Russell seconded the motion and the motion carried. Leroy made a

motion to pay \$350 for the bowling alley rental. Nelson seconded and the motion carried.

New Business

At this time, the 2024 company officers and fire police officers were sworn in by Judge Andrew Blattenberger. All company officers were present. Two fire police officers were unable to attend the meeting and will be sworn in at a later date. The meeting was reorganized under the current company officers, which remains the same as the previous year. There was no new reports or business.

Good of the Company

Adjournment

Randy Acker made a motion to adjourn. Brandon Garman seconded and the meeting was adjourned.

Submitted,

Glenn Martin, Secretary

****These minutes may be subject to change pending approval. Please see next month's minutes for final approval.**