

MARTINSBURG BOROUGH COUNCIL MINUTES
JANUARY 3, 2022

The reorganizational meeting of the Martinsburg Borough Council was held on Monday, January 3, 2022 in the municipal building. The meeting started at 7:00 p.m. with prayer by Richard Brantner, Jr. and the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT: Councilman P. Robert Dickson, Councilman Durban D. Metzler, Councilman Ed Bennett, Councilman James C. Dell, Councilman Charles E. Kensinger, and Councilman Darin B. Meck (*Janet Blattenberger and Richard Brantner (Sr.) were absent*)

In addition to council, present were Manager Richard Brantner, Jr., Secretary/Treasurer Jane Staily, Chief Kerry Hoover, Lt. Justin Davis, Attorney Chris Jancula, Renee Gunnett, Sandy Weyandt, and Anna Baughman of the Morrisons Cove Herald

Prior to the meeting, Magisterial District Judge Andrew Blattenberger administered the **OATH OF OFFICE** to the following elected officials:

Edward L. Bennett	(4 year term)	Borough Council
James C. Dell	(4 year term)	Borough Council
Charles E. Kensinger	(4 year term)	Borough Council
Durban D. Metzler	(2 year of a 4 year term)	Borough Council
M. Jane Staily	(4 year term)	Tax Collector

The following were absent due to health issues. Magisterial District Judge Andrew Blattenberger will administer their Oath of Office another time.

Richard A. Brantner, Sr.	(4 years of a 4 year term)	Mayor
Janet E. Blattenberger	(4 year term)	Borough Council

[Andrew Blattenberger, left at 7:15 p.m.]

The meeting was then **CALLED TO ORDER** by Councilman Chuck Kensinger, assuming the chair for the purpose of designating officers.

Nominations were taken for the office of **PRESIDENT**. *Rob Dickson was nominated by Ed Bennett. Nominations were closed on a motion by James Dell, seconded by Durban Metzler, the motion passed unanimously. **ROB DICKSON** being the sole nominee was voted president.*

Nominations were taken for the office of **VICE-PRESIDENT**. *Durban Metzler was nominated by Rob Dickson. Nominations were closed on a motion by Darin Meck, seconded by Ed Bennett, the motion passed unanimously. **DURBAN METZLER** being the sole nominee was voted Vice-President.*

Nominations were taken for the office of **PRO-TEMPORE**. *Charles Kensinger was nominated by Durban Metzler. Nominations were closed on a motion by Rob Dickson, seconded by Darin Meck, the motion passed unanimously. **CHARLES KENSINGER** being the sole nominee was voted Pro-Tempore.*

MARTINSBURG BOROUGH COUNCIL MINUTES
JANUARY 3, 2022 – PAGE 2

The following council members were appointed to retain their COMMISSIONS:

SAFETY	-Charles Kensinger
STREETS	-James Dell
FINANCE	-Rob Dickson
PROPERTY	-Darin Meck
WATER/SEWER	-Durban Metzler

The following **STAFF APPOINTMENTS** were made and approved on motions as follows:

Title	Appointee	Motion by:	Seconded by:	Vote:
CHIEF OF POLICE				
POL. DEPT. OPEN RECORDS OFFICER				
FIRE MARSHALL	-Kerry Hoover	<i>motion by Charles Kensinger, seconded by Ed Bennett, passed unanimously</i>		
POL LIEUTENANT	-Justin Davis	<i>motion by Ed Bennett, seconded by Darin Meck, passed unanimously</i>		
SOLICITOR	-Gieg Law Offices LLC	<i>motion by Durban Metzler, seconded by Charles Kensinger, passed unanimously</i>		
BOROUGH MANAGER				
EMER. MGMT COOR				
DEPUTY OPEN RECORDS OFFICER				
ZONING OFFICER	-Richard Brantner, Jr.	<i>motion by Charles Kensinger, seconded by Durban Metzler, passed unanimously</i>		
BOROUGH SECRETARY				
BOROUGH TREASURER				
OPEN RECORDS OFFICER				
CHIEF ADMINISTRATIVE OFFICER OF THE PENSION PLAN ADM.	(updated State language)			
	-Jane Staily	<i>motion by Ed Bennett, seconded by Darin Metzler, passed unanimously</i>		
DEPUTY EMER. MGMT COOR.	-Dustin Russell	<i>motion by Durban Metzler, seconded by Charles Kensinger, passed unanimously</i>		
ENGINEER	-Stiffler, McGraw & Associates	<i>motion by Durban Metzler, seconded by Charles Kensinger, passed unanimously</i>		
ZONING SOLICITOR	-Atty. Shawn Sullivan	<i>motion by Darin Meck, seconded by Charles Kensinger, passed unanimously</i>		
BUILDING CODE INSPECTOR				
	-MDIA	<i>motion by Durban Metzler, seconded by Darin Meck, passed unanimously</i>		
	-PMCA	<i>motion by Darin Meck, seconded by Durban Metzler, passed unanimously</i>		
AUDITOR for fiscal year ending 12/31/2021				
	-Ritchey, Ritchey & Koontz	<i>motion by Charles Kensinger, seconded by Ed Bennett, passed unanimously</i>		
RECEIVER OF TAXES FOR EIT & LST				
	-Blair County Tax Coll. Bureau	<i>motion by Ed Bennett, seconded by Charles Kensinger, passed unanimously</i>		
CIVIL SERVICE COMMISSION ATTORNEY				
	-Bear Legal Group PC: Attorney Ronald Repak	<i>motion by Durban Metzler, seconded by Darin Meck, passed unanimously</i>		

Appointments to the following **BOARDS** were made and approved on the following motions:

ZONING HEARING BOARD:				
Destarta Carberry	(3 yr ending 1/2025)	<i>motion by Ed Bennett, seconded by Charles Kensinger, passed unanimously</i>		
Vacancy	(3 yr ending 1/2025)			

MARTINSBURG BOROUGH COUNCIL MINUTES
JANUARY 3, 2022 – PAGE 3

PLANNING COMMISSION:

William C. Lewis (4 yr ending 1/2026)

motion by Durban Metzler, seconded by Darin Meck, passed unanimously

MUNICIPAL AUTHORITY:

Nathan P. Ormsby (5 yr ending 1/2027) *motion by Ed Bennett, seconded by Darin Meck, passed unanimously*

VACANCY BOARD:

Vacant since Jan 2016

[Attorney Chris Jancula was excused to attend another municipal reorganizational meeting]

The following COMMITTEES were appointed as follows:

PENSION COMMITTEE

-Rich Brantner, Jr., Durban Metzler and Jane Staily

EMPLOYEE MEDICAL REIMB. COM.

-Rich Brantner, Jr., Rob Dickson

REVITALIZATION COMMITTEE

-Rich Brantner, Jr. and Janet Blattenberger

RECYCLING COMMITTEE

-Ed Bennett and James Dell

COMMUNITY DEVELOPMENT COM.

-Durban Metzler & Rich Brantner, Jr.

PERSONNEL COMMITTEE *(Pres., Vice-Pres, Pro-tem)* -Rob Dickson, Durban Metzler & Charles Kensinger

COMMITTEE FOR TROOPER LANDON WEAVER MEMORIAL

-Kerry Hoover, Rich Brantner Sr., Rich Brantner Jr.,

GOVERNMENT ADVISORY COMMITTEE

-Rich Brantner, Sr.

W. GENE HENRY MEMORIAL COMMITTEE -Charles Kensinger, Rich Brantner (Sr.), William Replogle, Herb Whitfield, and Joe Logan

POLICE CIVIL SERVICE COMMISSION

-Kerry Hoover, Justin Davis, Chris Brooks, Lawrence Johnson, Todd Bookhammer and James Caporuscio

AMERICAN RESCUE PLAN COMMITTEE

-Rich Brantner, Jr., Kerry Hoover, Rob Dickson, Darin Meck & James Dell

A motion was made by Darin Meck, seconded by Charles Kensinger, approving to maintain the following DEPOSITORIES at First National Bank. The motion passed unanimously:

GENERAL FUND CHECKING	GENERAL FUND RESERVE
PAYROLL	EQUIPMENT
RECYCLING	TPR LANDON WEAVER
W. GENE HENRY MEMORIAL	AMERICAN RESCUE PLAN

A motion was made by Ed Bennett, seconded by Durban Metzler, approving to maintain the following DEPOSITORIES at PLGIT. The motion passed unanimously:

BUILDING MAINTENANCE	HIGHWAY FUND
CHRISTMAS LIGHT FUND	MEDICAL CARE REIMB PLAN
REVITALIZATION PROJECT	POLICE PISTOL RANGE FUND

The MINUTES of the regular meeting of December 6, 2021, were approved on a motion by Durban Metzler, seconded by Charles Kensinger. The motion passed unanimously.

The **FINANCIAL AND TREASURER'S REPORTS** were presented by Treasurer Jane Staily for December 2021.

MARTINSBURG BOROUGH COUNCIL MINUTES
JANUARY 3, 2022 – PAGE 4

*The **LIST OF BILLS** for December 2021 check nos. 10553-10581 in the amount of \$23,803.12 was approved on a motion by Charles Kensinger, seconded by Darin Meck. The motion passed unanimously.*

The **MAYOR'S REPORT** was presented as written in the mayor's absence.

Chief Kerry Hoover presented the **POLICE REPORT**. The police department teamed up with the fire company, the ambulance and North Woodbury Township Police Department and **PARADED** through the retirement home campuses as a way to spread some holiday cheer to the homes. Tomorrow there will be an organizational meeting of the **POLICE CIVIL SERVICE COMMISSION**. A **NIMS CLASS** will be held here on January 25th at 10 a.m. to aid council in getting their NIMS 700 certification.

BOROUGH MANAGER RICHARD BRANTNER, JR. reported:

DEC 14 – Penna. DEP showed up at the **WASTEWATER TREATMENT PLANT** for an inspection of the plant records, the premises and the outfall

DEC 16 – a company call Oasis Property Management, Inc. was contracted to come in to routinely **DISINFECT THE MUNICIPAL BUILDING** and the police cars – they will come every two weeks at a cost of \$225 per application

DEC 18 – **POWER OUTAGE** from 8:30 p.m. – 11:30 p.m. for portions of the borough and surrounding area – we had to hook in the generator for the signal light

DEC 20 – we had a **WATER MAIN BREAK** on the 100 block of E. Christiana Street

DEC 22 – PennDOT came in and did an **AUDIT FOR THE YEARS OF 2019 AND 2020** on the Highway Liquids Fuels Fund – had to find a few things for the auditor – the audit went well

DEC 24 – Terry Long tested the gravity sewer line they put in on **TOWNES EDGE WAY** and started tying in some of the business in that area

DEC 30 – the municipal building was **DISINFECTED** again

JAN 3 – **CHRISTMAS LIGHTS** were shut off and taken down

Chuck Kensinger reported on the progress of the **W. GENE HENRY MEMORIAL**. He prepared a mock up of the approximate size that it will be for council to see. The bronze plaque will be 28" x 34" to be placed on a granite base which has been ordered. The plaque was ordered on October 19th and will take about 53 working days. The granite was ordered on November 22 and will take up to six months to receive. So far \$8,322.00 has been donated towards the \$10,000 goal for the memorial without anyone being directly asked to contribute. No public funds are being used towards the memorial. Placement of the memorial will be at the discretion of the borough council.

*The meeting **ADJOURNED** at 8:02 p.m. on a motion by Ed Bennett, seconded by Darin Meck. The motion passed unanimously.*

Respectfully submitted,

M. Jane Staily
Borough Secretary