

MARTINSBURG BOROUGH COUNCIL MINUTES
JULY 8, 2013

The regular meeting of the Martinsburg Borough Council was held on Monday, June 3, 2013 in the municipal building. The meeting started at 7:00 p.m. with prayer by Randy Stoltz and the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT: Mayor Rex L. Hartman, President Connie S. Lamborn, Vice-President Doreen K. Easley, Pro-Tem Durban D. Metzler, Councilman Edward L. Bennett, and Councilman Shawn D. Daughenbaugh

In addition to the council, present were Manager Randy Stoltz, Secretary Jane Staily, Chief Kerry Hoover, Attorney Frederick Gieg, Jr., Attorney Matt Gieg, Attorney Chris Jancula, Junior Councilman Aaron Kreider, David Pike of Sweetland Engineering and Brian Hess of the Morrisons Cove Herald

David Pike of Sweetland Engineering was present to request council approval for the final plans for the Admin/Office Building project for **THE VILLAGE AT MORRISONS COVE**. Council at the May 2013 meeting conditionally approved the plans subject to the Village at Morrisons Cove getting everything signed and notarized, finish the engineer storm water plan, and receive the NPDES Permit. A copy of the DEP issued permit was handed to Manager Stoltz. *Council on a motion by Doreen Easley, seconded by Durban Metzler, formally approved to execute the mylar for the Village at Morrisons Cove for the Final Land Development Plan for the Admin/Office Building. The motion passed unanimously.*

*The **MINUTES** of the regular meeting of June 3, 2013, were approved on a motion by Shawn Daughenbaugh, seconded by Durban Metzler. The motion passed unanimously.*

The **FINANCIAL AND TREASURER'S REPORTS** were presented for June 2013 as prepared by Treasurer Jane Staily.

*The **LIST OF BILLS** for June 2013 check nos. 7057-7087 in the amount of \$181,376.28 was approved on a motion by Doreen Easley, seconded by Shawn Daughenbaugh. The motion passed unanimously.*

Chief Hoover presented his **POLICE REPORT** as written. The **FOURTH OF JULY** week was a busy week for the department but there were no major incidents. It was a good week for the park celebration. Bettwy Systems, Inc. donated the use of a sound system for the park to use that week. The **ROTTWEILER** reported about last month has not been seen lately. The child bike **HELMET TICKET REWARD PROGRAM** is going well – twelve tickets have been given out so far. A nice letter was received from the **CHAD EDMUNDSON MEMORIAL RIDE** – it was held the same day as the triathlon and is an annual event each year – it brings a lot of motorcycles through town.

Manager Randy Stoltz reported that on June 10th he attended a regional DEP round table meeting at the Lebanon County Solid Waste Authority's facility – there were 30 people there from county, city, townships and boroughs located in DEP's South Central Region – Manager Stoltz spoke for 20 minutes explaining our **RECYCLING CENTER** and then answered questions – we currently sold 300 key cards and average 2.5 tons of commingled items a month with 15 users daily; on June 18th and 20th there were “key person” meetings with the EADS's group to obtain information for the **COMPREHENSIVE PLAN** – a public meeting was held on the June 27th to discuss the information obtained at the previous meeting; June 20th all of the white parking and **TRAFFIC LINES** in the borough were painted; June 26th received a copy of

the **INSURANCE SERVICES OFFICE** report concerning our Public Protection Classification and we have been given a “5” rating – this is the best rating you can receive with a volunteer fire company – insurance companies use this number when writing fire insurance policies; July 1st **LITTLE MISS PAGEANT** was videoed – a copy of the CD will be mailed to each Little Miss contestant; and on July 2nd the borough had two trucks in the Agricultural Parade – there was a large crowd even with the rain – the parade was about 2 hours 10 minutes long.

Attorney Rick Gieg reported that the **RECYCLING ORDINANCE** was properly advertised and can be considered for adoption this evening. The Martinsburg Municipal Authority filed two Declaration of Takings for two easements needed for the **CENTRAL HIGH WATERLINE PROJECT** and they are now in place. The property owners still have a right to challenge the value of what the easement is and they have a right to get their own appraiser, but at this point it will no longer hold up the project. A Notice to Proceed for the project could take place as soon as Monday. Manager Stoltz had four sets of the construction contract for Attorney Gieg to sign. The municipal authority was hoping to be done before school was back in session at the end of August but a change order was issued to allow the contractor more time so that half the project could be done now and the other half next year. The contractor is willing to hold his price to do the project in two stages.

The Annual Firemen’s **OX ROAST SANDWICH SALE** will be held on July 19 and 20. Proceeds from the **OUTHOUSE RACE** scheduled for July 19 will go to the Martinsburg Volunteer Fire Company.

Manager Stoltz reported that the flowers that the **REVITALIZATION COMMITTEE** have placed around town center look very nice.

Plans for renewal of memberships for the **RECYCLING CENTER** are to mail notices out monthly prorating all those within the same month to be sent out at the same time so there will only be twelve mailings of notices go out annually. Most likely our office will be sending out renewals to the township memberships also. Taylor Township may be setting up a recycling center to be paid for from their own budget. Manager Stoltz gave them a copy of our recycling center plans to use if they choose to. Our office is using the recycling key card information to track how much and how often people are using it so we know how often to dump the bins.

*Council on a motion by Durban Metzler, seconded Doreen Easley, adopted **ORDINANCE NO. 2013-595 PROVIDING FOR THE COLLECTION OF MUNICIPAL WASTE AND RECYCLING SERVICES.** The motion passed unanimously.*

President Connie Lamborn presented **AARON KREIDER** with a gift certificate for participating as our Junior Council Person. As a graduating senior from Central High School, Connie read through a list of his accomplishment. Connor Johnson has been recommended as next year’s Junior Council Person. Aaron highly recommended him.

Chief Hoover expressed his appreciation to the other agencies that help out each year with traffic control during the **FOURTH OF JULY CELEBRATION** events at the park and the Agricultural Parade. The Martinsburg Borough Police Department does not have enough man power to handle such large crowds without their help.

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Chief Hoover reported that his department is hosting a meeting here tomorrow at 1:00 p.m. inviting all Blair County Police Chiefs to discuss the **VISUAL ALERT** Police Reporting Program. A representative will be coming from Metro Technology to discuss the update. Chief Hoover invited the borough council to attend.

*The meeting **ADJOURNED** at 7:45 p.m. on a motion by Ed Bennett, seconded by Doreen Easley. The motion passed unanimously.*

Respectfully submitted,

M. Jane Staily
Borough Secretary