

**MARTINSBURG BOROUGH COUNCIL MINUTES
SEPTEMBER 3, 2013**

The regular meeting of the Martinsburg Borough Council was held on Tuesday, September 3, 2013 in the municipal building. The meeting started at 7:00 p.m. with prayer by Randy Stoltz and the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT: Mayor Rex L. Hartman, President Connie S. Lamborn, Pro-Tem Durban D. Metzler, Councilman Edward L. Bennett, Councilwoman Linda K. Smith and Councilman Daniel R. Smouse(ABSENT: Vice-Pres. Doreen K. Easley and Councilman Shawn D. Daughenbaugh)

In addition to the council, present were Manager Randy Stoltz, Secretary Jane Staily, Chief Kerry Hoover, Attorney Matt Gieg, Attorney Chris Jancula, Rich Brantner, Jr., Conner Johnson, Tristan Greenland, Gary (Red) McCreary[7:30 p.m.], and Brian Hess of the Morrisons Cove Herald

The MINUTES of the regular meeting of August 5, 2013, were approved with two spelling errors corrected on a motion by Linda Smith, seconded by Durban Metzler. The motion passed unanimously.

The FINANCIAL AND TREASURER'S REPORTS were presented for August 2013 as prepared by Treasurer Jane Staily.

The LIST OF BILLS for August 2013 check nos. 7130-7190 in the amount of \$44,077.92 was approved on a motion by Durban Metzler, seconded by Linda Smith. The motion passed unanimously.

Chief Hoover presented his POLICE REPORT as written. Attended a meeting for Chiefs of Police and reportedly all of Blair County will be holding TRICK-OR-TREAT NIGHT on Thursday, October 31, 2013 this year; two 50-lb. battering rams were made and donated in memory of Roaring Spring Police Chief Mickey Fields' father-in-law JACK CRAIG for six southern Blair County police departments to use – Jack Craig was a detective with the Altoona Police Department who died last year.

Manager Randy Stoltz reported that the new 2013 FORD F350 TRUCK was received on August 8 – total cost of the truck was \$52,340.00; on August 13 the COMMUNITY FUND Council met and set a goal of \$40,250 – Tuesday, September 17 has been set for STUFFING THE ENVELOPES for the mailing; the OLD 1997 TRUCK was advertised for sale by sealed bid in the Morrisons Cove Herald on August 15 and 22 – bids will be opened this evening; attended a public meeting on August 19 for municipalities interested in submitting applications for this round of the COMMUNITY DEVELOPMENT BLOCK GRANT money – Manager Stoltz will be submitting for \$30,000 of grant money for additional SIDEWALK ADA RAMPS – grant applications are due in September 6th; the STREETSCAPE SURVEY for the base plan was completed on August 29 – design work is to begin this month and conclude in November – after the design work is completed right-to-enter agreements will be sought and signed by property owners where sidewalks will be replaced; and the Public Access Channel 14 will be airing the LITTLE MISS MORRISONS COVE PAGEANT on September 13 @ 11:00 a.m. & 6:00 p.m.; September 14 @ 9:00 a.m. & 7:00 p.m.; and September 15 @ 3:00 p.m.

Secretary/Treasurer Jane Staily prepared Draft No. 1 of the 2014 BUDGET WORKSHEET for council to review.

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Attorney Chris Jancula reported on the property of **406 W. ALLEGHENY ST.** regarding the mowing costs that have not yet been paid. He will be filing the lien in the morning. Attorney Jancula will discuss with Attorney Frederick Gieg the recent email that Manager Stoltz has received. Attorney Matt Gieg explained a little about purchasing sheriff sale properties regarding outstanding liens – a title search will usually find most of the liens but most people do not take the time to do this.

Attorney Matt Gieg also reported on the follow up of the proposal for the engineering agreement for the **STREETSCAPE PROJECT**. His office made the necessary corrections regarding the malpractice insurance and obtained a certificate of insurance as well as a certificate of liability insurance from GAI Consultants. A revised version of the agreement was received from Jessica Sheets. The statute of limitations was also revised. The inspection of the project will come as an amendment to the agreement which will be attached later per Manager Stoltz. All issues of the agreement were addressed and incorporated in the revised copy. Attorney Matt Gieg was satisfied with the agreement in its current form. Manager Stoltz was commended for his diligence in getting the agreement done with all of the necessary changes.

Manager Randy Stoltz reported on the progress of the **CENTRAL HIGH ROAD WATERLINE** project. The school is now on the new line. The contractor S & E Utility Contracting, Inc. will be doing both phases of the project now instead of waiting until spring.

Linda Smith reported that the **REVITALIZATION COMMITTEE** continues to water the planters in town center.

Manager Randy Stoltz reported that the **RECYCLING PROJECT** has gone well and the key sales have tapered down to about one key sale per week

Manager Randy Stoltz reported that all of the further expenses for the **COMPREHENSIVE PLAN** are to be paid from the grant money when it is received.

Council was hopeful that a **NEW GROCERY STORE** would replace Ed's Riverside that closed up this summer.

Mayor Rex Hartman swore in the two new **JUNIOR COUNCILMEN** Tristan Greenland and Conner Johnson.

*Council on a motion by Dan Smouse, seconded by Ed Bennett, adopted Resolution No. 2013-0903-01 appointing **TRISTAN GREENLAND** as a Junior Councilman for the 2013-2014 school year. The motion passed unanimously.*

*Council on a motion by Linda Smith, seconded by Durban Metzler, adopted Resolution No. 2013-0903-02 appointing **CONNER JOHNSON** as a Junior Councilman for the 2013-2014 school year. The motion passed unanimously.*

Eight bids were received to purchase the **OLD 1997 FORD F350 TRUCK** as follows: 1) \$7,525 2) \$8,150 3) \$6,500 4) \$8,888 5) \$6,950 6) \$5,234 7) \$5,650 and 8) \$13,600

*Council on a motion by Dan Smouse, seconded by Ed Bennett, awarded the bid for the sale of the **OLD 1997 FORD F350 TRUCK** to W. Gene Henry in the amount of \$13,600. The motion passed unanimously.*

*Council on a motion by Durban Metzler, seconded by Linda Smith, adopted the 2014 MMO for the **NON-UNIFORMED PENSION PLAN** PMRS Plan No. 07-045-3N in the amount of \$14,679. The motion passed unanimously.*

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Council on a motion by Dan Smouse, seconded by Ed Bennett, adopted the 2014 MMO for the UNIFORMED PENSION PLAN PMRS Plan No. 07-045-3P in the amount of \$17,289. The motion passed unanimously.

The meeting ADJOURNED at 7:47 p.m. on a motion by Ed Bennett, seconded by Durban Metzler. The motion passed unanimously.

Respectfully submitted,

M. Jane Staily
Borough Secretary