

**MARTINSBURG BOROUGH COUNCIL MINUTES
JANUARY 4, 2016**

The regular meeting of the Martinsburg Borough Council was held on Monday, January 4, 2016 in the municipal building. The meeting started at 7:00 p.m. with prayer by Randy Stoltz and the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT: Mayor Rex L. Hartman, Councilwoman Connie S. Lamborn, Councilwoman Janet E. Blattenberger, Councilman Durban D. Metzler, Councilman P. Robert Dickson, and Councilman Edward L. Bennett, and Councilman Douglas D. Smith (*Councilwoman Linda Smith was excused*)

In addition to the council, present were Manager Randy Stoltz, Secretary Jane Staily, Chief Kerry Hoover, Richard Brantner, Jr., Attorney Matt Gieg, and Brian Hess of the Morrisons Cove Herald

Prior to the meeting, District Justice Craig Ormsby administered the **OATH OF OFFICE** to three council members-elect: Connie S. Lamborn, Douglas D. Smith and P. Robert Dickson. The meeting was then called to order by Mayor Rex L. Hartman. Mayor Hartman assumed the chair for the purpose of designating officers.

[District Justice Craig Ormsby left]

Nominations were taken for the office of **PRESIDENT**. Connie Lamborn was nominated by Durban Metzler, seconded by Janet Blattenberger. The motion passed unanimously. ***CONNIE LAMBORN being the sole nominee was voted president.***

Nominations were taken for the office of **VICE-PRESIDENT**. Douglas Smith was nominated by Janet Blattenberger. *Nomination were closed on a motion by Durban Metzler, seconded by Rob Dickson. The motion passed unanimously. DOUGLAS SMITH being the sole nominee was voted Vice-President.*

Nominations were taken for the office of **PRO-TEMPORE**. Durban Metzler was nominated by Janet Blattenberger. *Nomination were closed on a motion by Ed Bennett, seconded by Janet Blattenberger. The motion passed unanimously. DURBAN METZLER being the sole nominee was voted Pro-Tempore.*

The following council members were appointed to retain their COMMISSIONS with newly elected Janet Blattenberger being appointed to finance as follows:

SAFETY	-Connie Lamborn
STREETS	-Ed Bennett
FINANCE	-Janet Blattenberger
PROPERTY	-Linda Smith
WATER/SEWER	-Durban Metzler

The following **STAFF APPOINTMENTS** were made and approved on motions as follows:

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Title	Appointee	Motion by:	Seconded by:	Vote:
CHIEF OF POLICE				
POL. DEPT. OPEN RECORDS OFFICER				
FIRE MARSHALL	-Kerry Hoover	<i>motion by Rob Dickson, seconded by Doug Smith, passed unanimously</i>		
POL SERGEANT	-Justin Davis	<i>motion by Janet Blattenberger, seconded by Ed Bennett, passed unanimously</i>		
SOLICITOR	-Gieg and Gieg	<i>motion by Janet Blattenberger, seconded by Durban Metzler, passed unanimously</i>		
BOROUGH MANAGER				
EMERGENCY MANAGEMENT COORDINATOR				
BUILDING CODE ENFORCEMENT OFFICER				
DEPUTY OPEN RECORDS OFFICER				
ZONING OFFICER	-Randy Stoltz	<i>motion by Ed Bennett, seconded by Rob Dickson, passed unanimously</i>		
BOROUGH SECRETARY				
BOROUGH TREASURER				
OPEN RECORDS OFFICER				
PENSION PLAN ADM.	-Jane Staily	<i>motion by Janet Blattenberger, seconded by Doug Smith, passed unanimously</i>		
ENGINEER	-Stiffler, McGraw & Associates	<i>motion by Durban Metzler, seconded by Janet Blattenberger, passed unanimously</i>		
ZONING SOLICITOR	-Atty. Lee Oswalt, III	<i>motion by Janet Blattenberger, seconded by Doug Smith, passed unanimously</i>		
ELECTRONIC AUDIT FILING	- Ritchey, Ritchey & Koontz	<i>motion by Durban Metzler, seconded by Janet Blattenberger, passed unanimously</i>		

Appointments to the following **BOARDS** were made and approved on the following motions:

ZONING HEARING BOARD:	
Alternate 1 Vacancy	(3 yr ending 2019)
Alternate 2 Vacancy	(3 yr ending 2019)

PLANNING COMMISSION:	
Nathan P. Ormsby	(4 yr ending 2020) <i>motion by Janet Blattenberger, seconded by Durban Metzler, passed unanimously</i>
Darin Meck	(4 yr ending 2020) <i>motion by Doug Smith, seconded by Durban Metzler, passed unanimously</i>

MUNICIPAL AUTHORITY:	
Walter D. Foor (5 yr ending 2021)	<i>motion by Janet Blattenberger, seconded by Durban Metzler, passed unanimously</i>

VACANCY BOARD:	
Vacancy	<i>a second could not be obtained to reappoint Suzanne McNally therefore the position remains vacant</i>

*The following **COMMITTEES** were appointed as follows:*

PENSION COMMITTEE	-Randy Stoltz, Janet Blattenberger, Jane Staily, Durban Metzler
EMP. MED. REIMB. COM.	-Randy Stoltz, Doug Smith & Rob Dickson
EMPLOYEE BENEFITS & REGS MANUAL	-Randy Stoltz, Jane Staily, and Connie Lamborn
REVITALIZATION COMMITTEE	-Randy Stoltz and Linda Smith
RECYCLING COMMITTEE	-Connie Lamborn, Linda Smith, and Janet Blattenberger
COMMUNITY DEVELOPMENT COM.	-Durban Metzler, Randy Stoltz, Linda Smith, Connie Lamborn, Rex Hartman

A motion was made by Janet Blattenberger, seconded by Ed Bennett, approving to maintain the following DEPOSITORIES at First National Bank. The motion passed unanimously:

GENERAL FUND CHECKING	GENERAL FUND RESERVE
PAYROLL FUND	EQUIPMENT FUND
RECYCLING FUND	

A motion was made by Janet Blattenberger, seconded by Durban Metzler, approving to maintain the following DEPOSITORIES at PLGIT. The motion passed unanimously:

BUILDING MAINTENANCE	HIGHWAY FUND
CHRISTMAS LIGHT FUND	MEDICAL CARE REIMB PLAN
REVITALIZATION PROJECT	POLICE PISTOL RANGE FUND
VIDEO PRODUCTION FUND	

The MINUTES of the regular meeting of December 7, 2015, were approved on a motion by Janet Blattenberger, seconded by Rob Dickson. The motion passed unanimously.

The FINANCIAL AND TREASURER'S REPORTS were presented for December 2015 as prepared by Treasurer Jane Staily.

The LIST OF BILLS for December 2015 check nos. 8223-8257 in the amount of \$33,736.47 was approved on a motion by Janet Blattenberger, seconded by Doug Smith. The motion passed unanimously.

Chief Kerry Hoover presented the POLICE REPORT. Chief Hoover and Manager Stoltz took a close look at the TRAFFIC STUDY done on N. Nicodemus Street to try and come up with a plan to slow traffic down. While the study did not reveal that the traffic was speeding, the police department will increase their police presence in that area. Chief Hoover will send a letter to the residents that came to the council meeting about their concern to inform them of the results of the study.

The HUSTON TOWNSHIP police agreement is up for renewal. The current agreement states there is to be a \$1.00 increase by 2017 either in \$.50 per year increments or a one-time increase of \$1.00. As the mileage rate has come down from last year the new IRS mileage rate will be used. *Council on a motion by Janet Blattenberger, seconded by Ed Bennett, authorized Chief Kerry Hoover to present council's recommendation that the increase take place at \$.50 per year for the years 2016 and then 2017. The motion passed unanimously.* If Huston Township is in agreement with this increase, Attorney Matt Gieg can prepare the agreement.

The NEW POLICE CRUISER has not been received yet.

Chief Hoover has offered to host a Blair County's CHILD ABUSE TEAM TRAINING at our facility.

Chief Hoover responded to a question regarding the DOUGH BALLS that have keep showing up in people's yards for the past several months. As of last week the department has found the culprit.

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Janet Blattenberger raised the issue of local **TRASH HAULERS** disturbing the peace in the early morning hours and suggested that Martinsburg consider adopting a policy to set what hours they can operate. It was noted that some haulers pick up loads late at night to work around schedules. The topic was tabled.

Durban Metzler reported that the problematic speeding **SCHOOL BUSES** have actually slowed down on S. Walnut Street.

Manager Randy Stoltz reported that on December 8 the borough loaned the old dump truck to the park for their **LEAF PICKUP** – they built a temporary 500 cu ft. plywood box in the bed to catch the leaves from their commercial leaf vacuum – they hauled 14 loads or 7000 cu ft. of leaves; on December 22 a 904 **PERFORMANCE GRANT CHECK** in the amount of \$850 was received – this is for the 170.7 tons of residential and commercial materials recycled for calendar year 2013 – Manager Stoltz has applied for 280.3 tons for 2014 and the recycling project is ahead of the 2014 tons for 2015; the gate controller and computer at the **RECYCLING CENTER** has been hit twice with lightning – the repair bill of \$1572.90 to Lightner Electronics was paid from the recycling excess reserve money – we had surge protection on the system and have installed lightning arresters and more surge protection after the first strike – we have now replaced the control cable with a nonconductive fiber optic cable from the controller to the computer – more ground rods will be installed and the fence will be bonded to the ground - recycling reportedly does not slow down in the winter months. ; Manager Stoltz has submitted a list of our **STREET LIGHTS** and locations on Penelec forms in 24 light blocks for replacement – after verifying our list with Penelec we have a total of 125 lights to be replaced – Manager Stoltz will be meeting with General Electric to get their recommendations on the change in wattage from the high pressure sodium bulbs to the light emitting diode lights; on January 4 the three **NEW MINI SPLIT HEAT PUMPS** have been installed at the borough garage; the **COMMUNITY FUND** has collected \$35,201 or 87% of its \$40,250 goal; and the **CHRISTMAS TREE PICK UP** is scheduled for January 11 – North Woodbury Township will also be bringing their trees in in exchange for the township helping us out with their loader to push our compost pile back.

Manager Randy Stoltz commended Chief Hoover for all his hard work in deciphering all of the data from the **TRAFFIC STUDY** to be more easily analyzed.

Attorney Matt Gieg thanked council for reappointing his firm as their **SOLICITOR**.

Council appointed Randy Stoltz, Durban Metzler and Doug Smith to the **CABLE FRANCHISE COMMITTEE**. The committee will schedule to meet with Roaring Spring Borough.

*Council on a motion by Janet Blattenberger, seconded by Rob Dickson, appointed **CHRISTINE A. WAGNER** to the office of elected auditor for the first two years of the six year term until the next general election. The motion passed unanimously.* Chris Wagner will be replacing Amy Kennedy.

The next **SOUTH CENTRAL COUNTIES BOROUGHS ASSOCIATION** dinner meeting will be held on January 28, 2016 at the U. S. Hotel in Hollidaysburg.

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*The meeting **ADJOURNED** at 8:17 p.m. on a motion by Janet Blattenberger, seconded by Ed Bennett. The motion passed unanimously.*

Respectfully submitted,

M. Jane Staily
Borough Secretary