

**MARTINSBURG BOROUGH COUNCIL MINUTES
MARCH 7, 2016**

The regular meeting of the Martinsburg Borough Council was held on Monday, March 7, 2016 in the municipal building. The meeting started at 7:00 p.m. with prayer by Randy Stoltz and the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT: Mayor Rex L. Hartman, President Connie S. Lamborn, Vice-President Douglas D. Smith, Pro-Tem Durban D. Metzler, Councilman Edward L. Bennett, Councilwoman Janet E. Blattenberger, Councilman P. Robert Dickson and Councilwoman Linda K. Smith

In addition to the council, present were Manager Randy Stoltz, Borough Secretary/Treasurer Jane Staily, Chief Kerry Hoover, Attorney Matt Gieg, Attorney Mike Gieg, Richard Brantner Jr., and Brian Hess of the Morrisons Cove Herald.

A sub-recipient form, one of DCED's own forms, was prepared for the **ADA RAMP PROJECT** as an eligibility requirement for the \$153,241 grant money. A copy of the form was previously given to Attorney Matt Gieg for his review. The grant distribution is covered under the borough's liability and bonding. There are numerous grant requirements and adopting this form prior to accepting the bids is required. *Council on a motion by Janet Blattenberger, seconded by Rob Dickson, approved to execute the sub-recipient form for the ADA Ramp Project Contract No. 2016-1 Project 90-0037. The motion passed unanimously.*

Nine bids were received for the ADA Ramp Project as follows:

1) \$ 65,451.00	Ventura Construction Services	800 N. Third Ave., Altoona, PA 16601
2) \$ 69,715.00	Mid-State Construction, Inc.	260 Brush Mountain Road, Altoona, PA 16602
3) \$ 83,216.00	C H & D Enterprises, Inc.	100 Brady Place, New Stanton, PA 15672
4) \$ 84,900.00	Maines Engineering & Constr., Inc.	952 Washington Ave., Tyrone, PA 16686
5) \$ 86,175.00	BCS Construction, Inc.	1818 Union Ave., Altoona, PA 16601
6) \$ 86,731.51	Gordon L. Delozier, Inc.	136 S. Montgomery Street, Hollidaysburg, PA 16648
7) \$ 87,673.00	Ralph J. Albrano & Sons, Inc.	1873 Old Rte. 22 - P. O. Box 806, Duncansville, PA 16635
8) \$ 87,961.00	Antares Site Work	929 Sugar Run Road, Duncansville, PA 16635
9) \$107,723.00	Hickes Associates, Inc.	8253 Old Rte. 22, Alexandria, PA 16611

Stiffler McGraw & Associates, Inc. will review all the bids for completeness so the bid can be awarded next month.

The MINUTES of the regular meeting of February 1, 2016, were approved with typo in the first paragraph on page 2 (“...if the snow is not removed” not “now removed”) and a correction on page 3 changing the next to the last paragraph from South Central Counties Boroughs Association to Blair County Conservation District Work Shop on a motion by Linda Smith, seconded by Janet Blattenberger. The motion passed unanimously.

The **FINANCIAL AND TREASURER'S REPORTS** were presented for February 2016, as prepared by Treasurer Jane Staily.

The LIST OF BILLS for February 2016 check nos. 8295-8326 in the amount of \$49,627.95 was approved on a motion by Janet Blattenberger, seconded by Doug Smith. The motion passed unanimously.

Manager Randy Stoltz presented two **DISPLAY CASES** set up in the conference room as donated to the Borough of Martinsburg by Ken Kensinger. Artifacts within the cases were donated by various people within the community.

President Connie Lamborn announced that there would be an **EXECUTIVE SESSION** to discuss personnel matters following the adjournment of the meeting.

Chief Kerry Hoover presented the **POLICE REPORT** as written. Attended a software demo on February 17th by **NEW WORLD**. They demonstrated the new mobile CAD systems that may be placed in police, fire and EMS vehicles throughout the county in the future. The county wants lap tops in each vehicle to use this system but the system is very expensive. Area police chiefs are getting together to try to get grant money to pay for the equipment for the police cars. The cost will be \$2,500 per car plus a monthly cost for the air cards. State grant money may pay for it all.

On February 19th Chief Hoover assisted the Roaring Spring Police Department with observing an emergency **EVACUATION DRILL** at the Spring Cove Middle School and provided a full school assembly presentation on **CYBER BULLYING** and **INTERNET SAFETY** - Chief Hoover encourages parents to attend these presentations but adult attendance is always low; met with Attorneys Matt and Mike Gieg to discuss the **SKATEBOARD ORDINANCE** to update the wording and to include hover boards; and the **HUSTON TOWNSHIP POLICE AGREEMENT** has been prepared and is ready to be signed.

Durban Metzler inquired if the Martinsburg Borough Police Department carried the antidote for **HEROIN OVERDOSE**. Currently our department does not carry it but our local ambulance department does administer it. Storing it in the police cars in extreme heat conditions would alter its effectiveness. A lot of departments are carrying it and it is being made available to family members to administer.

The **HUSTON TOWNSHIP POLICE AGREEMENT** is completed. The hourly prices have changed to \$37.50 in 2016 and \$38.00 in 2017; mileage was updated to \$.54 per mile; and Huston Township will also pay a \$2,000 fee for administration and court time. *Council on a motion by Janet Blattenberger, seconded by Rob Dickson, adopted the new Joint Municipal Agreement for Law Enforcement Services between Huston Township and Martinsburg Borough for 2016 and 2017. The motion passed unanimously.*

Manager Randy Stoltz reported that on February 5 the new Fisher **SNOW PLOW** was received from Keith's Truck Service and our snow emergency information was submitted to the county – our total claim was for \$6,175.97; on February 8 our first **LED STREET POLE LIGHT** was installed on S. Market Street – new lights have been installed from Spring Street South, several on Spring Street, Hershberger and Cherry Streets – all 125 will be done eventually – a lot of positive comments have been received about them – they are brighter than the old ones; February 11 marked the **FIVE YEAR ANNIVERSARY** of the new municipal building at 110 S. Walnut Street; attended an informal meeting on February 15 at the Morrisons Cove Memorial Park – they are looking into ways of controlling some of the run-off water that is flowing into the **ACORN COVE PLAYGROUND**; on February 17 received the framed **AERIAL PHOTO** of Martinsburg – Manager Stoltz thanked Durban Metzler for picking it up at the framers and delivering it to the municipal building; attended a training class on February 22 to obtain education credits to maintain a right-of-way certification so the borough can continue to **SPRAY WEEDS** along the street curbs; February 23 put out annual drinking water **CONSUMER CONFIDENCE REPORT** on our website – mailed the notification to all customers on March 7 – thanked Chief Hoover for putting it on the borough's website; February 25 received notice from the State that we will be required to perform an audit for the \$100,000 **KEYSTONE GRANT** that we received for the ADA sidewalk work – the audit will be done sometime after April 15; Roaring Spring Borough is currently checking on some **CABLE MATTERS** – the next meeting will be scheduled after they obtain their information; the **COMMUNITY FUND** has collected \$37,782.94 which is 94% of its \$40,250 goal; and the street sweeper will be used on the street on the next rainy day.

Borough Secretary/Treasurer Jane Staily reported that the auditors have completed the **2015 AUDIT** and the report will be electronically filed by Ritchey, Ritchey & Koontz. The 2015 Financial Statement was advertised.

Attorney Matt Gieg reported that he has been working on the **SKATEBOARD ORDINANCE** with Chief Hoover.

Ed Bennett reported that the **2016 HIGHWAY LIQUID FUELS FUNDS** are projected as \$57,483.75 which is \$8,249.79 more than last year.

Janet Blattenberger reported that the recent **2016 COUNTY REAL ESTATE TAX BILLS** that were just mailed out are not based on the new reassessment. The increase noted reflects the County's millage increase from 32.034 to 34.614 mills, which 2-2.5% will be going towards the County's retirement fund. Property owners will be receiving their reassessment letters around July 1, 2016.

Manager Randy Stoltz reported that Ritchey, Ritchey & Koontz can do the **KEYSTONE GRANT AUDIT** for the revitalization grant project but they can't start it until after the April income tax season deadline is over.

Manager Randy Stoltz reported that the **SPRING CLEANUP** scheduled for Saturday, April 23, 2016 will be taking everything for free. Aluminum and metal are the only items we will be making money on right now. The low price of fuel is hitting the recycling projects hard. Even the digesters that farmers were putting in are shutting down because they are too expensive to maintain. The Clean-up flyers will be mailed out one month prior to the clean-up. Haulers will bring big dumpsters and the county will bring a truck. The Spring Cove School District has been contacted to let them know that students can help with the clean-up as part of their required community service. Some of the boy scouts will be helping also.

Durban Metzler reported that the **COMMUNITY DEVELOPMENT COMMITTEE** will be meeting this month. The real estate company for the Gulf Stream Café building is currently asking \$280,000 for the building. The 406 W. Allegheny Street house that has been for sale for such a long time is now being listed on the HUD website for sale for \$132,000. You can bid on it online. It is not an auction.

The Everett Railroad wants to run the train again to our **AGRICULTURAL PARADE** in July. Last year the train sold 161 tickets. Manager Stoltz is contacting the school district in request to borrow their bleachers again. There was a suggestion that a porta potty should be set up for the train riders and parade spectators. Chief Hoover will contact Chuck Gojmerac to remind him he needs to apply for a PennDOT road closing permit.

Minutes of the **MARTINSBURG VOLUNTEER FIRE COMPANY'S** meeting of February 8, 2016 was included in the agenda.

The next **SOUTH CENTRAL COUNTIES BOROUGH ASSOCIATION** dinner meeting will be held on Thursday, April 28, 2016 at Iron Masters Country Club.

A copy of the **ADA RAMP PROJECT** schedule was included in the agenda starting with authorization to go to bid on February 1, 2016 and ending with award project and issue Notice to Proceed on April 4, 2016.

A brief **EXECUTIVE SESSION** will be held following the adjournment of the meeting to discuss personnel matters.

*The meeting **ADJOURNED** at 8:00 p.m. on a motion by Janet Blattenberger, seconded by Linda Smith. The motion passed unanimously.*

Respectfully submitted,

M. Jane Staily
Borough Secretary