

**MARTINSBURG BOROUGH COUNCIL MINUTES
BUDGET MEETING
OCTOBER 17, 2016**

The 2017 budget workshop of the Martinsburg Borough Council was held on Monday, October 17, 2016, in the municipal building. The meeting started at 6:30 p.m. with prayer by Randy Stoltz and the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT: President Connie Lamborn, Councilwoman Janet Blattenberger, Councilman Douglas Smith, and Councilwoman Linda Smith.

[Ed Bennett, Rob Dickson, Durban Metzler and Mayor Rex Hartman were absent]

ALSO PRESENT were Borough Manager Randy Stoltz, Borough Secretary/Treasurer Jane Staily, and Chief Kerry Hoover and Brian Hess of the Morrisons Cove Herald.

*Council on a motion by Janet Blattenberger, seconded by Linda Smith, authorized to execute a letter granting permission for the park to temporarily close the necessary roads for the upcoming **CHRISTMAS PARADE** to be held on Saturday, November 19 subject to obtaining the necessary permits and proof of insurance. The motion passed unanimously.*

DRAFT BUDGET NO. 2017-02 was presented and reviewed in detail. The General Fund was unbalanced by -\$10,085 (\$10,085 more expenses than revenue).

*Council on a motion by Janet Blattenberger, seconded by Linda Smith, approved to allocation \$500 to the **2016 COVE CHRISTMAS LOVE PROGRAM**. The motion passed unanimously.*

[Linda Smith was excused at 8:16 p.m.]

After reviewing it line by line the following **DRAFT BUDGET NO. 2016-03** was prepared. This budget also portrays no tax increase:

DRAFT BUDGET 2017-03	GEN FUND	ALL OTHER FUNDS	TOTAL FUNDS
Estd Bal on Hand, Jan 1, 2017:	119,255	276,995	396,250
Revenue:	<u>752,500</u>	97,531	850,031
Expenditures:	<u>752,500</u>	<u>100,654</u>	<u>853,154</u>
Estd Bal on Hand, Dec 31, 2017:	119,255	273,872	393,127

Draft Budget No. 2016-03 reflects a **1.5% WAGE INCREASE** for all employees.

Items tabled for discussion at the November council meeting: 2nd 2016 donation to the Martinsburg Volunteer Fire Company **TRUCK FUND**; and 2016 donation to the **FOOD BANK**.

*The meeting **ADJOURNED** at 8:45 p.m.*

Respectfully submitted,

M. Jane Staily
Borough Secretary