

**MARTINSBURG BOROUGH COUNCIL MINUTES  
JANUARY 3, 2017**

The regular meeting of the Martinsburg Borough Council was held on Tuesday, January 3, 2017 in the municipal building. The meeting started at 7:00 p.m. with prayer by Randy Stoltz and the Pledge of Allegiance.

**ELECTED OFFICIALS PRESENT:** Mayor Rex L. Hartman, President Connie S. Lamborn, Vice-President Douglas D. Smith, Pro-Tem Durban D. Metzler, Councilman Edward L. Bennett, Councilwoman Janet E. Blattenberger, Councilman P. Robert Dickson and Councilwoman Linda K. Smith

In addition to the council, present were Manager Randy Stoltz, Borough Secretary/Treasurer Jane Staily, Chief Kerry Hoover, Attorney Chris Jancula of Gieg Law Offices and Brian Hess of the Morrisons Cove Herald.

*The following council members were appointed to retain their COMMISSIONS on a motion by Janet Blattenberger, seconded by Ed Bennett. The motion passed unanimously:*

SAFETY	-Connie Lamborn
PROPERTY	-Linda Smith
STREETS	-Ed Bennett
FINANCE	-Janet Blattenberger
WATER/SEWER	-Durban Metzler

The following **STAFF APPOINTMENTS** were made and approved on motions as follows:

Title	Appointee	Motion by:	Seconded by:	Vote:
CHIEF OF POLICE				
POL. DEPT. OPEN RECORDS OFFICER				
FIRE MARSHALL	-Kerry Hoover	<i>motion by Janet Blattenberger, seconded by Rob Dickson, passed unanimously</i>		
POL SERGEANT	-Justin Davis	<i>motion by Janet Blattenberger, seconded by Rob Dickson, passed unanimously</i>		
SOLICITOR	-Gieg Law Offices LLC	<i>motion by Linda Smith, seconded by Janet Blattenberger, passed unanimously</i>		
BOROUGH MANAGER				
BUILDING CODE ENFORCEMENT OFFICER				
DEPUTY OPEN RECORDS OFFICER				
ZONING OFFICER	-Randy Stoltz	<i>motion by Janet Blattenberger, seconded by Linda Smith, passed unanimously</i>		
BOROUGH SECRETARY				
BOROUGH TREASURER				
CHIEF ADMINISTRATIVE OFFICER OF THE PENSION PLAN				
OPEN RECORDS OFFICER	-Jane Staily	<i>motion by Linda Smith, seconded by Janet Blattenberger, passed unanimously</i>		
EMERGENCY MANAGEMENT COORDINATOR	-Richard Brantner, Jr.	<i>motion by Doug Smith, seconded by Rob Dickson, passed unanimously</i>		
ENGINEER	-Stiffler, McGraw & Associates	<i>motion by Janet Blattenberger, seconded by Durban Metzler, passed unanimously</i>		
ZONING SOLICITOR	-Atty. Lee Oswald, III	<i>motion by Janet Blattenberger, seconded by Linda Smith, passed unanimously</i>		

Appointments to the following **BOARDS** were made and approved on the following motions:

<b>ZONING HEARING BOARD:</b>		
Jon Keim	(3 yr ending 1/2020)	<i>motion by Doug Smith, seconded by Rob Dickson, passed unanimously</i>
Joe Logan	(3 yr ending 1/2020)	<i>motion by Ed Bennett, seconded by Doug Smith, passed unanimously</i>
Alternate 1 Vacancy	(3 yr ending 1/2020)	
Alternate 2 Vacancy	(3 yr ending 1/2020)	

<b>PLANNING COMMISSION:</b>		
Linda K. Smith	(4 yr ending 1/2021)	<i>motion by Janet Blattenberger, seconded by Doug Smith, passed unanimously</i>

<b>MUNICIPAL AUTHORITY:</b>		
Nathan P. Ormsby	(5 yr ending 1/2022)	<i>motion by Janet Blattenberger, seconded by Rob Dickson, passed unanimously</i>

<b>VACANCY BOARD:</b>		
Vacancy		

*The following **COMMITTEES** were appointed as follows on a motion by Janet Blattenberger, seconded by Rob Dickson. The motion passed unanimously:*

- PENSION COMMITTEE** -Randy Stoltz, Janet Blattenberger, Jane Staily, Durban Metzler
- EMP. MED. REIMB. COM.** -Randy Stoltz, Doug Smith & Rob Dickson
- EMPLOYEE BENEFITS & REGS MANUAL** -Randy Stoltz, Jane Staily, and Connie Lamborn
- REVITALIZATION COMMITTEE** -Randy Stoltz and Linda Smith
- RECYCLING COMMITTEE** -Connie Lamborn, Linda Smith, and Janet Blattenberger
- COMMUNITY DEVELOPMENT COM.** -Durban Metzler, Randy Stoltz, Linda Smith, Connie Lamborn, Rex Hartman
- CABLE FRANCHISE COMMITTEE** -Durban Metzler, Randy Stoltz, Connie Lamborn

The Government Advisory Committee Member is a new position created by the County. Typically they recommend the highest elected official such as the Mayor be appointed but it doesn't have to be the mayor. *Council on a motion by Janet Blattenberger, seconded by Durban Metzler, appointed Mayor Rex Hartman for 2017. The motion passed unanimously.*

**GOVERNMENT ADVISORY COMMITTEE MEMBER:** -Rex Hartman

*A motion was made by Doug Smith, seconded by Rob Dickson, approving to maintain the following **DEPOSITORIES** at First National Bank. The motion passed unanimously:*

- GENERAL FUND CHECKING
- GENERAL FUND RESERVE
- PAYROLL FUND
- EQUIPMENT FUND
- RECYCLING FUND

*A motion was made by Janet Blattenberger, seconded by Linda Smith, approving to maintain the following **DEPOSITORIES** at PLGIT. The motion passed unanimously:*

- BUILDING MAINTENANCE
- HIGHWAY FUND
- REVITALIZATION PROJECCT
- CHRISTMAS LIGHT FUND
- MEDICAL CARE REIMB PLAN
- POLICE PISTOL RANGE FUND
- VIDEO PRODUCTION FUND

*The MINUTES of the regular meeting of December 5, 2016, were approved on a motion by Linda Smith, seconded by Janet Blattenberger. The motion passed unanimously.*

The FINANCIAL AND TREASURER'S REPORTS were presented for December 2016 as prepared by Treasurer Jane Staily.

*The LIST OF BILLS for December 2016 check nos. 8626-8670 in the amount of \$26,494.48 was approved on a motion by Janet Blattenberger, seconded by Linda Smith. The motion passed unanimously.*

Mayor Rex Hartman reported on the upcoming funeral for STATE TROOPER LANDON WEAVER, a resident of the borough, who was killed in the line of duty on December 30, 2016 while on duty in Huntingdon County. Blue ribbons were placed on the lamp posts for the huge funeral procession expected to Fairview Cemetery on January 5. The fire company will form their honorary arches with the American flag on E. Christiana Street for the procession. Our fire company and police will be at the necessary intersections while it is going on. The school is planning an early dismissal to avoid the traffic congestion and lane closings. A Swiftreach call will be made to notify borough residents of the anticipated lane closings to avoid while the procession is going on.

Chief Kerry Hoover presented the POLICE REPORT. December has been an extremely busy month even before the shooting of State Trooper Weaver.

Manager Randy Stoltz reported that on December 7 the borough crew trimmed numerous TREES along the streets and alleys to get them to a minimum of 14-feet above the roadway to prevent damage to passing vehicles; the borough crew picked up a large quantity of food items collected by the Cove Shoe Company and delivered it to the FOOD PANTRY; PLOWED SNOW December 17; met with Pat Miller of the ABCD Corp. and Josh Chestney from Stiffler and McGraw to review the application for the INDUSTRIAL SITES REUSE PROGRAM to apply for funding to perform a Phase 1, 2 and hazardous materials survey – mailed a scope of work transmittal letter to DEP on the 28<sup>th</sup> – hoping to submit the application by the end of January; the COMMUNITY FUND has received \$39,212.57 which is 96% of the \$41,000 goal; and CHRISTMAS TREE pickup will be January 10.

In response to Durban's inquiry the SNOWFLAKE street light decorations will be up for two more weeks. Linda Smith inquired about additional snowflakes to go further out of town but it appears that the poles past where they end now are not currently equipped to plug them in.

Secretary Jane Staily is planning to pick up the ELECTION PACKETS for anyone running this year that would like theirs picked up from the courthouse.

Attorney Chris Jancula THANKED council for retaining his firm again. The MUTUAL AID AGREEMENT is still not ready for adoption. Attorney Jancula continues to wait for the other municipal solicitors to finish their revisions.

The next SOUTH CENTRAL COUNTIES BOROUGH ASSOCIATION dinner meeting should be held in Hollidaysburg but the details of the meeting have not been released yet.

The 2016 ANNUAL FIRE REPORT was included in the council packets this month.

*The meeting ADJOURNED at 7:47 p.m. on a motion by Janet Blattenberger, seconded by Doug Smith. The motion passed unanimously.*

Respectfully submitted,

M. Jane Staily  
Borough Secretary