

MARTINSBURG BOROUGH COUNCIL MINUTES FEBRUARY 6, 2017

The regular meeting of the Martinsburg Borough Council was held on Monday, February 6, 2017 in the municipal building. The meeting started at 7:00 p.m. with prayer by Randy Stoltz and the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT: Mayor Rex L. Hartman, Pro-Tem Durban D. Metzler, Councilman Edward L. Bennett, Councilwoman Janet E. Blattenberger, and Councilman P. Robert Dickson (*excused: Connie Lamborn, Linda K. Smith & Doug Smith*)

In addition to the council, present were Manager Randy Stoltz, Borough Secretary/Treasurer Jane Staily, Chief Kerry Hoover, Rich Brantner, Jr., Attorney Chris Jancula and Attorney Mike Gieg of Gieg Law Offices and Brian Hess of the Morrisons Cove Herald.

(The meeting started out with Committee Reports until there was a quorum at 7:05 p.m.)

Chief Kerry Hoover presented the **POLICE REPORT**. He wanted to thank the local fire companies and police departments for all their help with traffic control for the Trooper Landon Weaver funeral procession. The procession was so long that by the time the last car pulled out of the Blair County Convention Center the first car of the procession was in front of Long's Outpost in Martinsburg. The community support has been overwhelming.

The police department typewriter is broken and parts can no longer be found for it. ***Council on a motion by Janet Blattenberger, seconded by Ed Bennett, approved to purchase a NEW TYPEWRITER for the police department from Tri County Office Supply for \$449.00 to be paid for from the Equipment Fund. The motion passed unanimously.***

Chief Hoover reported that some of the police departments do not want to wait for a grant to purchase their **IN-CAR COMPUTERS**. Chris Brooks of PPCS is quoting a better price than the other group that was quoting on it. His cost is \$215 per year per computer where the other group was \$250 per year per computer. Chris also handles computers for three other police departments. The new computers have a lot of security. The air cards are now \$40/month where they use to be \$20/month. The 2017 Police Budget can handle the cost for one car. These costs will also be considered for next year's budget.

Manager Randy Stoltz reported that on January 4 a SwiftReach call was made to inform everyone in Martinsburg of the pending plans for the **TROOPER LANDON WEAVER** funeral procession – faxed copies of the announcement to the Village at Morrisons Cove and Homewood; Trooper Weaver's funeral procession came through town on the afternoon of January 5 to the Fairview Cemetery – Manager Stoltz thanked all those involved in the activities including the police, the fire departments and the citizens who turned out to show their respect for Trooper Weaver – blue ribbons were placed on the lamp posts along the procession route; the **CHRISTMAS TREE PICK UP** was on January 10th – 4 trees were picked up and 8 were dropped off at the garage; the Martinsburg Planning Commission met on January 16 to discuss the proposed plans for the **FORMER HERSHBERGER GARAGE** located at 114 W. Penn Street – the Planning Commission voted unanimously stating that the project is in compliance with the borough's comprehensive plan; on January 17 a letter was drafted from the Martinsburg Planning Commission and was added to the application for the Industrial Sites Reuse Program to apply for funding to perform a Phase 1, 2 and hazardous materials survey – the application for the program was submitted to the Department of Community and Economic Development; and reported that the **COMMUNITY FUND** is at \$40,093 which is 98% of its goal.

MARTINSBURG BOROUGH COUNCIL MINUTES
FEBRUARY 6, 2017 – PAGE 2

Borough Secretary/Treasurer Jane Staily reported that the following **AUDITS** have been completed by the Department of the Auditor General. A copy of each audit was available for review. All three audits were in compliance with only a small returned check finding for the fire company:

<i>Martinsburg Volunteer Firemen's Relief Assn.</i>	<i>–Jan 1, 2014 to Dec 31, 2015 (2 yr)</i>
<i>Martinsburg Borough Non-Uniformed Pension Plan</i>	<i>–Jan 1, 2013 to Dec 31, 2015 (3 yr)</i>
<i>Martinsburg Borough Police Pension Plan</i>	<i>–Jan 1, 2013 to Dec 31, 2015 (3 yr)</i>

*The **MINUTES** of the regular meeting of January 3, 2017, were approved on a motion by Janet Blattenberger, seconded by Ed Bennett. The motion passed unanimously.*

The **FINANCIAL AND TREASURER'S REPORTS** were presented for December 21-31, 2016 as prepared by Treasurer Jane Staily.

*The **LIST OF BILLS** for December 21-31, 2016 check nos. 8671-8683 in the amount of \$32,911.29 was approved on a motion by Janet Blattenberger, seconded by Rob Dickson. The motion passed unanimously.*

The **FINANCIAL AND TREASURER'S REPORTS** were presented for January 2017 as prepared by Treasurer Jane Staily.

*The **LIST OF BILLS** for January 2017 check nos. 8684-8700 in the amount of \$10,873.77 was approved on a motion by Janet Blattenberger, seconded by Rob Dickson. The motion passed unanimously.*

The authority engineers were contacted by the **PINE GROVE HOUSING GROUP**, the new developers of the Himes Development, to try to build a park for industrialized housing. The new developer and his attorney also attended the authority meeting.

*Council on a motion by Janet Blattenberger, seconded by Ed Bennett, adopted Resolution No. 2017-0206-01 as the updated **DROUGHT CONTINGENCY PLAN**. The motion passed unanimously.*

BLAIR COUNTY EMA wants to meet with all boroughs and townships to see what concerns they may have. Martinsburg Borough, North Woodbury Township and Huston Township will be meeting at our municipal building on Friday, February 24, 2017 at 9 a.m. Council and Mayor are invited.

*Council on a motion by Janet Blattenberger, seconded by Rob Dickson approved to purchase **ADDITIONAL SHELVING** for the storage room from Global Equipment Company in the amount of \$1,358.81 to be paid for from the Equipment Fund. The motion passed unanimously.*

*Council on a motion by Janet Blattenberger, seconded by Rob Dickson, approved to purchase a **NEW COMPUTER ROUTER** from Chris Brooks of PPCS Consulting in the amount of \$799.00 to be paid for from the Equipment Fund. The motion passed unanimously.*

Minutes of the January 9, 2017 meeting of the **MARTINSBURG VOLUNTEER FIRE COMPANY** were included in the council agendas.

*The meeting **ADJOURNED** at 7:47 p.m. on a motion by Janet Blattenberger, seconded by Ed Bennett. The motion passed unanimously.*

Respectfully submitted,

M. Jane Staily
Borough Secretary