

**MARTINSBURG BOROUGH COUNCIL MINUTES
FEBRUARY 5, 2018**

The regular meeting of the Martinsburg Borough Council was held on Monday, February 5, 2018 in the municipal building. The meeting started at 7:00 p.m. with prayer by Rich Brantner, Jr. and the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT: Mayor Rex L. Hartman, President Connie S. Lamborn, Vice-President Durban D. Metzler, Pro-tem Douglas D. Smith, Councilman Edward L. Bennett, Councilman P. Robert Dickson, Councilwoman Linda K. Smith and Councilman David L. Harker

In addition to the council, present were Manager Richard Brantner, Jr., Secretary Jane Staily, Chief Kerry Hoover, Randy Stoltz, Sgt. Justin Davis, Brian Miller, Attorney Matt Gieg, and Attorney Chris Jancula

Prior to the meeting, Mayor Rex Hartman administered the **OATH OF OFFICE** to **DAVID L. HARKER** who was appointed on January 29, 2018 to fulfill the office of councilman until the next general election as the replacement for Janet Blattenberger.

*The **MINUTES** of the regular meeting of January 2, 2018 were approved on a motion by Linda Smith, seconded by Durban Metzler. The motion passed unanimously.*

*The **MINUTES** of the special meeting of January 29, 2018, were approved on a motion by Ed Bennett, seconded by Linda Smith. The motion passed unanimously.*

The **FINANCIAL AND TREASURER'S REPORTS** were presented for December 21-31, 2017 as prepared by Treasurer Jane Staily.

*The **LIST OF BILLS** for December 21-31, 2017 check nos. 9062-9076 in the amount of \$43,808.89 was approved on a motion by Doug Smith, seconded by David Harker. The motion passed unanimously.*

The **FINANCIAL AND TREASURER'S REPORTS** were presented for January 1-20, 2018 as prepared by Treasurer Jane Staily.

*The **LIST OF DEPOSITS** for January 1-20, 2018 (no checks written) was approved on a motion by Durban Metzler, seconded by Linda Smith. The motion passed unanimously.*

Mayor Rex Hartman commended the fire department for an outstanding job on the recent **DOUBLE HOUSE FIRE** on E. Allegheny Street on February 1st.

Chief Kerry Hoover presented the **POLICE REPORT**. All but one of the officers has completed their **MPOETC UPDATES** training. The **IN-CAR COMPUTER** was installed last Thursday. The computer can be a great benefit to the borough – Sgt. Davis has already used the GPS map to help find a location. The police computer information is extremely secure. Chief Hoover also wanted to commend the fire companies on the **DOUBLE HOUSE FIRE** on E. Allegheny Street and asked for continued prayers for the displaced families. The fire marshal came out today to inspect the fire damage.

Attorney Matt Gieg reported that the Huston Township Police Agreement has been finalized. *Council on a motion by Ed Bennett, seconded by Rob Dickson, adopted Resolution No. 2018-0205-01 Police Agreement between Martinsburg Borough and **HUSTON TOWNSHIP** for 2018 and 2019 effective January 1, 2018. The motion passed unanimously.*

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The amendment to the police policies and procedures manual regarding overtime was completed. *Council on a motion by Durban Metzler, seconded by Linda Smith, adopted Resolution No. 2018-0205-02 to amend the personnel manual regarding OVER-TIME/COMPENSATORY TIME for full-time and part-time police of the Borough of Martinsburg. The motion passed unanimously.*

Two properties were involved in a fire on Thursday, February 1, 2018. One single family home (Nathan Dick 117 E. Allegheny Street) and a four unit apartment building (Steve Hoover 121 E. Allegheny Street). The borough's Ordinance No. 2011-583 requires monies to be escrowed into a borough account for any DAMAGED PROPERTY where there is insurance coverage until it is promptly repaired, removed, and/or secured. *As this will be the first time the ordinance has applied, council on a motion by Doug Smith, seconded by Rob Dickson, authorized Gieg Law Offices to assist the borough with handling the fire insurance claims directly as they apply to Ordinance No. 2011-583. The motion passed unanimously.*

Manager Rich Brantner, Jr. reported that as of January 8, 2018 the COMMUNITY FUND current giving totaled \$38,772.12 which is 92% of the \$42,000 goal; met with Randy Stoltz with ISO (International Standards Organization) on January 9 and went over water lines and fire hydrants; January 11 a WATER LEAK on the 6" main line behind Long's Outpost was repaired; took down the CHRISTMAS DECORATIONS on January 12; a WATER LEAK was repaired on January 12 on S. Market Street and Spring Street; RANDY STOLTZ'S last day of work was January 23; on January 26 the 114 W. PENN STREET building was totally down – just the cement pad remains; had a retirement party for RANDY STOLTZ on January 27 at the fire hall – Manager Brantner thanked all those who helped set it up; there was a HOUSE FIRE on February 1 at 117 E. Allegheny Street which spread to the apartment building beside it at 121 E. Allegheny Street – five families are displaced – all are staying with family or friends; T. L. LONG EXCAVATING finished up at the property of 114 W. Penn Street on February 2; and we have registered for the Keep America Beautiful Cleanup for April 21 which is the day of our COMMUNITY CLEANUP.

Attorney Matt Gieg requested that the council meet in EXECUTIVE SESSION following the adjournment of the meeting to discuss the property of 114 W. Penn Street.

Linda Smith reported that the plaque for the CAROLYN GARTLAND memorial will be installed when the weather gets nicer.

Manager Rich Brantner, Jr. reported that fourteen (14) tons of COMMINGLED RECYCLABLES were hauled away in 2017 and only nine (9) tons in 2016.

Manager Rich Brantner, Jr. reported that the Atlantic Broadband cable agreement runs out in September 2018. The Cable Franchise Committee needs to meet soon.

Minutes of the January 8, 2018 meeting of the MARTINSBURG VOLUNTEER FIRE COMPANY were included in the council agendas.

The next SOUTH CENTRAL COUNTIES BOROUGH ASSOCIATION dinner meeting will be held on Thursday, February 15, 2018 at the American Legion Social Hall in Hollidaysburg.

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A thank you note was received from **RANDY STOLTZ** to all who had a part in the planning and work for his retirement open house on Saturday, January 27th at the Martinsburg Fire Hall.

*The meeting **ADJOURNED** at 7:52 p.m. on a motion by Ed Bennett, seconded by Rob Dickson. The motion passed unanimously.*

Respectfully submitted,

M. Jane Staily
Borough Secretary