

MARTINSBURG BOROUGH COUNCIL MINUTES
JUNE 4, 2018

The regular meeting of the Martinsburg Borough Council was held on Monday, June 4, 2018 in the municipal building. The meeting started at 7:00 p.m. with prayer by Rich Brantner, Jr. and the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT: Mayor Rex L. Hartman, President Connie S. Lamborn, Vice-President Durban D. Metzler, Councilman Edward L. Bennett, Councilman David L. Harker, Councilman P. Robert Dickson, Councilman Douglas D. Smith and Councilwoman Linda K. Smith

In addition to the council, present were Manager Richard Brantner, Jr., Secretary Jane Staily, Chief Kerry Hoover, Sgt. Justin Davis, Attorney Matt Gieg and Attorney Chris Jancula of Gieg Law Offices

The Martinsburg Borough Council had an **EXECUTIVE SESSION** on personnel and legal matters on May 21, 2018.

*The **MINUTES** of the regular meeting of May 7, 2018 were approved on a motion by Linda Smith, seconded by Rob Dickson. The motion passed unanimously.*

The **FINANCIAL AND TREASURER'S REPORTS** for May 2018 were presented by Secretary/Treasurer Jane Staily.

*The **LIST OF BILLS** for May 2018 check nos. 9190-9209 in the amount of \$36,820.80 was approved on a motion by David Harker, seconded by Doug Smith. The motion passed unanimously.*

Chief Kerry Hoover presented the **POLICE REPORT** as written. Sergeant Justin Davis attended mandatory **JTAC TRAINING** at Lock Haven University in Clearfield County on May 1st. The Martinsburg Police Department hosted a "**STOP THE BLEED**" **TRAINING** for numerous police departments and two members of our fire department Rich Brantner, Jr. and Dusty Russell – this was a mass casualty training with over 20 people in attendance – everyone in attendance got free tourniquets; the chiefs of police got a chance to meet with Senator Toomey and the U. S. Attorney General for Western District of PA on May 18 and he expressed that he was in support of law enforcement amidst this **OPIOID EPIDEMIC**.

Borough Manager Rich Brantner reported that on May 9 had the borough office **CARPET AND RUNNERS** cleaned; May 14 started installing a new 6 inch water main on the 400 block of **E. CHRISTIANA STREET**; May 17 the ad for sealed bids was in the Morrisons Cove Herald for the sale of **114 W. PENN STREET**; May 19 the ad for sealed bids was in the Altoona Mirror for the sale of **114 W. PENN STREET**; Sunday morning on May 20 had a water **LEAK** on E. Christiana Street; May 24 finished installing 760 feet of 6 inch water main on the 400 block of **E. CHRISTIANA STREET**; and May 30 replaced two **NEW VALVES** at Christiana & Mulberry Street that were broken when the main for the new water line was shut down.

Attorney Matt Gieg requested an **EXECUTIVE SESSION** at the end of the meeting prior to adjournment.

The Blair County Change of Assessment Notice for the 114 W. Penn Street property was received today. *Council on a motion by Rob Dickson, seconded by Doug Smith authorized Secretary/Treasurer Jane Staily to pay the 2018 Borough/County Real Estate Tax bill for **114 W. PENN STREET** when it is generated at the reassessed amount. The motion passed unanimously.*

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Attorney Chris Jancula presented new copies to council of the revised Mutual Aid Agreement. Bloomfield Township of Bedford County is no longer included as per the email received today. This revised agreement does not require any monies up front and will not create another entity as was in the last version. Municipalities have no obligation to help. ***Council on a motion by Durban Metzler, seconded by Linda Smith approved to join in the joint advertisement for the final version of the MUTUAL AID AGREEMENT and authorized paying the prorated share of the advertisement divided by the nine municipalities. The motion passed unanimously.*** A shortened version of the actual agreement will be advertised.

Council on a motion by Ed Bennett, seconded by David Harker, approved to execute the new cable franchise agreement with ATLANTIC BROADBAND. The final version no longer includes an auto renewal, was reduced from 15 years to 10 years the same as the old agreement, and the \$500 annual allocation to the Video Fund was removed. The motion passed unanimously.

The recent article in the Morrisons Cove Herald reporting on the meeting of the **MARTINSBURG MUNICIPAL AUTHORITY** only printed half the article by mistake.

The **EMPLOYEE BENEFITS AND REGULATIONS MANUAL** Committee will be meeting at 9:00 a.m. on Monday, June 11 with Chief Kerry Hoover.

Linda Smith reported that the **REVITALIZATION COMMITTEE** replaced the pansies with petunias. They wanted to thank the area greenhouses for their donations. The committee still needs help with the watering schedule.

Four bids were received for the **2018 PAVING PROJECT** as follows:

New Enterprise Stone & Lime Co. P. O. Box 77, New Enterprise, PA 16664	\$29,905.20
Cottle's Asphalt Maintenance, Inc. 13136 Lincoln Highway, Everett PA 15537	\$31,583.64
Glenn O. Hawbaker, Inc. 1952 Waddle Road – Ste. 203, State College PA 16803	\$36,273.90
Grannas Bros. Stone & Asphalt CO. P. O. Box 488, Hollidaysburg PA 16648	\$36,934.20

Council on a motion by Ed Bennett, seconded by Rob Dickson, awarded the 2018 PAVING PROJECT to New Enterprise Stone & Lime Co. in the amount of \$29,905.20 subject to the documentation being approved by the borough solicitors. The motion passed unanimously.

The **COUNCIL PHOTO** has been rescheduled for Monday, August 6, 2018. Photo to be taken by Leidy's Studio Photography.

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The train ride to Martinsburg on Tuesday, July 3, 2018 to come watch the **AGRICULTURAL PARADE** is scheduled to come again this year. Bleachers will be set up at Penn and Locust Street and portable toilets will be brought in again this year.

The **TEETER GROUP** will be hosting an open house for their new location at 104 E. Penn Street on Tuesday, July 3, from 2-5 p.m.

Connie Lamborn is working on scheduling a time for a kick-off of the **WALKWORKS PROGRAM**.

A request for bids on the **114 W. PENN STREET PROPERTY** was advertised in the Altoona Mirror and the Morrisons Cove Herald, but no bids were received.

An **EXECUTIVE SESSION** was held from 7:35-8:28 p.m. on legal matters.

*Council on a motion by Rob Dickson, seconded by Ed Bennett, approved to write up a lease with C & S Markets for a lease for the Borough of Martinsburg to Pay C & S Market a cost of \$250 per year for five years to be drawn up by C & S Markets for the portion of the lot adjoining the **114 W. PENN STREET PROPERTY**. The motion passed unanimously.*

*Council on a motion by Rob Dickson, seconded by Ed Bennett, authorized to **ADVERTISE FOR BIDS** for a second time in the Altoona Mirror and Morrisons Cove Herald for the sale of the **114 W. PENN STREET** lot for a minimum bid of \$230,000. A bid packet listing the zoning requirements, lot specification and size, testing status, etc. has been prepared for distribution for those inquiring to prepare a bid. Bids must be turned in to the borough office by 4:30 p.m. on Monday, July 9, 2018. The motion passed unanimously.*

Manager Rich Brantner obtained three quotes for each, the curbing and sidewalk and the asphalt paving at the **114 W. PENN STREET** property as follows:

CURBING AND SIDEWALK:

Garman Brother's Construction	\$11,945.00
Prough's Masonry	\$13,995.00
Smith Construction	\$17,325.00

ASPHALT PAVING:

New Enterprise	\$19,390.00
Grannas Bros.	\$23,700.00
Cottle's Asphalt	\$26,412.48

*Council on a motion by Durban Metzler, seconded by Linda Smith, approved the quote from Garman Brothers in the amount of \$11,945 for the **CURBING AND SIDEWALKS** at 114 W. Penn Street. The motion passed unanimously.*

*Council on a motion by Doug Smith, seconded by Durban Metzler, approved the quote from New Enterprise Stone & Lime Co. in the amount of \$19,390 for the **ASPHALT PAVING** at 114 W. Penn Street. The motion passed unanimously.*

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David Harker mentioned a situation near his residence where his neighbor continues to set out his **TRASH** all week long on the sidewalk in front of his house and was wondering if anything could be done about it. Chief Hoover was not aware of anything prohibiting it.

Minutes of the May 14, 2018 meeting of the **MARTINSBURG VOLUNTEER FIRE COMPANY** were included in the agenda packet.

The next **SOUTH CENTRAL COUNTIES BOROUGH ASSOCIATION** dinner meeting will be held on Thursday, July 26, 2018 at the Altoona Curve ball park. Reservations must be in by July 9.

*The meeting **ADJOURNED** at 8:38 p.m. on a motion by Rob Dickson, seconded by Doug Smith. The motion passed unanimously.*

Respectfully submitted,

M. Jane Staily
Borough Secretary