

MARTINSBURG BOROUGH COUNCIL MINUTES
AUGUST 6, 2018

The regular meeting of the Martinsburg Borough Council was held on Monday, August 6, 2018 in the municipal building. The meeting started at 6:55 p.m. with prayer by Rich Brantner, Jr. and the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT: Mayor Rex L. Hartman, President Connie S. Lamborn, Vice-President Durban D. Metzler, Pro-tem Douglas D. Smith, Councilman Edward L. Bennett, Councilman David L. Harker, Councilman P. Robert Dickson, Councilman Douglas and Councilwoman Linda K. Smith

In addition to the council, present were Manager Richard Brantner, Jr., Secretary Jane Staily, Chief Kerry Hoover, Attorney Matt Gieg, Attorney Mike Gieg and Attorney Chris Jancula of Gieg Law Offices and Brian Hess of the Morrisons Cove Herald, Reba Stuller and George Stuller.

REBA AND GEORGE STULLER were present to voice their concerns. Reba was sleeping on her porch one evening when a car stopped in front of her house and someone got out and took a picture of the front of her house. She said her daughter was concerned for her safety. Her second item of concern was the fireworks that kids were putting off this year. She reported on an incident where her grandson's car was damaged by a neighbor's fireworks (*this incident did not happen in our town*). Lastly she expressed her concern about all of the stray cats around in her neighborhood. George Stuller suggested a cat ordinance. Chief Hoover responded that the Humane Society will come out and trap cats. Rob Dickson mentioned that Center County will spay cats for free if anyone wanted to take their cats that far.

[George and Reba Stuller left at 7:07 p.m.]

*The **MINUTES** of the regular meeting of June 9, 2018 were approved on a motion by Linda Smith, seconded by David Harker. The motion passed unanimously.*

The **FINANCIAL AND TREASURER'S REPORTS** for July 2018 were presented by Secretary/Treasurer Jane Staily.

*The **LIST OF BILLS** for July 2018 check nos. 9268-9295 in the amount of \$77,547.53 was approved on a motion by Rob Dickson, seconded by Doug Smith. The motion passed unanimously.*

Chief Kerry Hoover presented the **POLICE REPORT** as written. Chief Hoover just wanted council to know that the incident that Reba Stuller reported on about her grandson's vehicle getting damaged from **FIREWORKS** happened in another jurisdiction not in our town. Chief Hoover is still recommending adopting a fireworks ordinance. The department is still handling fireworks incidents even after the Fourth of July. The **CRUISER** has been repaired and runs well now. The school district is trying to get their Navigation System up and running.

David Harker reported on speeding on E. Allegheny Street and inquired about getting a **FLASHING SPEED LIMIT SIGN**. Chief Hoover responded in that it is expensive to mount those signs on a state highway. The state requires annual permitting for them. PennDOT will lend out the signs.

BOROUGH MANAGER Rich Brantner reported:

JUL 18 – Garman Bros. started on the sidewalks at **114 E. PENN STREET**

JUL 18 – Guyer Bros. put a **NEW VALVE** on the 6" water main below the tank

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JUL 20 – Garman Bros. finished the sidewalks at **114 E. PENN STREET**

JUL 31 – New Enterprise Stone & Lime Co. prepared everything for **PAVING** for on August 1

AUG 1 – New Enterprise Stone & Lime Co. blacktopped at the **114 W. PENN STREET** site and also paved N. Park Street and the 400 block of E. Christiana Street

AUG 6 – painted lines and parking spaces on the property below **114 E. PENN STREET**

Manager Rich Brantner was in contact with Mount Union Supply and their representative will be contacting him about the **STENCILED BRICK** that needs repaired.

Manager Rich Brantner received a quote from Hickory Bottom Wholesale for shrubs and from Cove Landscaping for the river rock for the between the leased strip of parking and the 114 W. Penn Street lot for a cost of \$1,470. The quote includes 9 tons of stone, 27 shrubs and weed block. *Council on a motion by David Harker, seconded by Durban Metzler authorized to purchase the 9 tons of stone, 27 shrubs and weed block from Hickory Bottom Wholesale for \$1,470 for the **114 W. PENN STREET PROPERTY**. The motion passed unanimously.*

Doug Smith wanted to call Roots in the Cove for a comparable price. *Council on a motion by Ed Bennett, seconded by Doug Smith, **RESCINDED THE PREVIOUS MOTION**. The motion passed unanimously.*

*Council on a motion by Doug Smith, seconded by Durb Metzler, authorized to purchase stone, shrubbery and weedblock for a cost not to exceed \$1,500 for the **114 W. PENN STREET PROPERTY** from a vendor with the best price. The motion passed unanimously.*

It was reported that **BRIAN MILLER** has already received his sewage treatment plant certification. **DUSTY RUSSELL** will start looking at things this winter. Pennsylvania Rural Water offers an upcoming course that is once a week for several weeks.

Attorney Matt Gieg recommended an **EXECUTIVE SESSION** for two separate matters following the adjournment of the meeting this evening. The county will be reviewing the tax exempt status for the **114 W. PENN STREET** property which was razed January 26, 2018 at their upcoming annual meeting in August.

In response to Connie Lamborn's question Borough Secretary Jane Staily responded that the **BOROUGH PENSION PLANS** are audited by the State every two or three years.

The **RECYCLING COMMITTEE** will be meeting this month.

It was recommended that the upcoming **NIMS CLASS** be scheduled on either a Wednesday or Thursday evening. Anyone who does not have a Student Identification Number needs to apply for one in advance to taking the course.

Manager Rich Brantner reported that people are starting to inquire about the **PENN STREET PROPERTY** they have for sale. Most inquiries are not interested in purchasing the entire lot. It would be too difficult the borough to try to subdivide the lot. It can be subdivided much easier if an individual does it.

The annual dividend check was received from **THE TEETER GROUP** in the amount of \$1,018.67.

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More and more there is becoming a need for the borough to have its own **CREDIT CARD** for certain purchases. One can be obtained through First National Bank designating specific people to use it. The bank recommends the \$10,000 credit limit. Attorney Matt Gieg recommends passing a resolution for the credit card authorization. *Council on a motion by Linda Smith, seconded by David Harker, authorized Resolution No. 2018-0806-01 to acquire a **CREDIT CARD** for the Borough of Martinsburg from First National Bank for a credit limit of \$10,000 authorizing it be used by the Borough Manager, the Borough Secretary, the Chief of Police and the Police Sergeant. The motion passed unanimously.*

Minutes of the **MARTINSBURG VOLUNTEER FIRE COMPANY** for the meetings on July 9, 2018 and July 23, 2018 were included in the council meeting packet.

*The meeting **ADJOURNED** at 7:58 p.m. on a motion by Doug Smith, seconded by Ed Bennett. The motion passed unanimously.*

Respectfully submitted,

M. Jane Staily
Borough Secretary