

**MARTINSBURG BOROUGH COUNCIL MINUTES
NOVEMBER 5, 2018**

The regular meeting of the Martinsburg Borough Council was held on Monday, November 5, 2018 in the municipal building. The meeting started at 7:00 p.m. with prayer by Rich Brantner, Jr. and the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT: Mayor Rex L. Hartman, President Connie S. Lamborn, Vice-President Durban D. Metzler, Pro-tem Douglas D. Smith, Councilman Edward L. Bennett, Councilman David L. Harker, Councilman P. Robert Dickson, and Councilwoman Linda K. Smith

In addition to the council, present were Manager Richard Brantner, Jr., Secretary Jane Staily, Chief Kerry Hoover, Sgt. Justin Davis, Brian Miller, Attorney Matt Gieg and Attorney Chris Jancula of Gieg Law Offices and Brian Hess of the Morrisons Cove Herald

A thank you card was received from Ralph Sheffy's brother for the funeral flowers that were sent. **RALPH SHEFFY** worked in the police department as a part-time patrolman and also as a full-time lieutenant. He passed away on October 15, 2018.

*The **MINUTES** of the regular meeting of October 1, 2018 were approved on a motion by Linda Smith, seconded by Rob Dickson. The motion passed unanimously.*

*The **MINUTES** of the special meeting of October 22, 2018 were approved on a motion by Rob Dickson, seconded by Durban Metzler. The motion passed unanimously.*

The **FINANCIAL AND TREASURER'S REPORTS** for October 2018 were presented by Secretary/Treasurer Jane Staily.

*The **LIST OF BILLS** for October 2018 check nos. 9370-9390 in the amount of \$100,027.01 (including a transfer to reserve in the amount of \$50,000) was approved on a motion by Durban Metzler, seconded by Rob Dickson. The motion passed unanimously.*

*Council on a motion by Linda Smith, seconded by David Harker, approved to retain the **CHRISTMAS LIGHT FUND** account to monitor income and expenses for the town Christmas lights. The motion passed unanimously. This motion rescinded last month's motion to close the account.*

Chief Kerry Hoover presented the **POLICE REPORT** as written. October was a very busy month. Chief Hoover attended a **SCHOOL DRILL** along with Rich Brantner, Jr. and the fire company – the school is mandated to have a drill once a year. Attended the **CIVIL SERVICE TRAINING** seminar in Greensburg on October 12th along with Rich Brantner, Jr. The police department along with the fire company and ambulance service were out from 6-8 p.m. on **TRICK OR TREAT NIGHT** Thursday, October 25th. There were a lot of trick or treaters out and no incidents.

BOROUGH MANAGER Rich Brantner reported:

OCT 2 – had a **WATER LEAK** on a service line on Oakdale Road

OCT 12 - attended a Police **CIVIL SERVICE** Procedures training class with Chief Hoover in Greensburg PA

OCT 18 – attended a special meeting of the Martinsburg Municipal Authority to discuss the **CURRYVILLE WATER AUTHORITY MOU** for the proposed interconnection with Curryville

OCT 28 – RAM replaced the pump at the **BLANK BOOK LIFT STATION** that went bad a few months ago

OCT 25 – helped out the police patrol with **TRICK OR TREAT NIGHT**

OCT 31 – participated in a **SCHOOL SECURITY DRILL** at the Martinsburg Elementary School

Manager Rich Brantner, Jr. reported that the **SIGNAL LIGHT** repair cost \$2,900 and can be paid for from the liquid fuels account.

Attorney Matt Gieg recommended that council meet in **EXECUTIVE SESSION** to discuss some legal and personnel matters. The executive session lasted from 7:19-8:02 p.m.

[Brian Miller left at 7:19 p.m.]

*Council on a motion by Durban Metzler, seconded by Rob Dickson, authorized Gieg Law Offices to make the appropriate modifications as they see fit on the **114 W. PENN STREET SALES AGREEMENT** based upon council's approval of certain portions of Jon and Megan Zimmerman's attorney's response letter. The motion passed unanimously.*

*Council on a motion by David Harker, seconded by Doug Smith, authorized to purchase a **NEW TASER** for the police department in the amount of \$1,400 to be paid for from the Equipment Fund. The motion passed unanimously.*

*Council on a motion by Linda Smith, seconded by Durban Metzler, approved to allocate \$500 to the **2018 COVE CHRISTMAS LOVE PROGRAM**. The motion passed unanimously.*

*Council on a motion by Durban Metzler, seconded by David Harker, approved of the Personnel Committee's recommended **WAGE INCREASES FOR 2019** of \$1.00 for Manager Richard Brantner, Jr., Working Foreman Brian Miller, and Laborer Dustin Russell and 2% wage increase for all other employees. The motion passed unanimously.*

*Due to the upcoming increase in hauling costs from Burgmeiers Hauling from \$450 to \$720 per month, council on a motion by Linda Smith, seconded by David Harker, approved to increase the **2019 RECYCLING KEY** costs from \$20 to \$25. The motion passed unanimously.*

*Council on a motion by Rob Dickson, seconded by Doug Smith, approved to advertise the **2019 REAL ESTATE TAX ORDINANCE** as Ordinance No. 2018-613 to remain at 1.871 mills for consideration for adoption at the December 3, 2018 meeting. The motion passed unanimously.*

*Council on a motion by Durban Metzler, seconded by Linda Smith, approved to advertise the **2019 PER CAPITA TAX ORDINANCE** as Ordinance No. 2018-614 to remain at \$5.00 for consideration for adoption at the December 3, 2018 meeting. The motion passed unanimously.*

*Council on a motion by Rob Dickson, seconded by Doug Smith, approved to advertise the **2019 EARNED INCOME TAX ORDINANCE** as Ordinance No. 2018-615 to remain at 5 mills for consideration for adoption at the December 3, 2018 meeting. The motion passed unanimously.*

*Council on a motion by Rob Dickson, seconded by Ed Bennett, approved to advertise an **ORDINANCE TO APPOINT AN INDEPENDENT AUDITOR** and abolish the position of elected auditor as Ordinance No. 2018-616 for consideration for adoption at the December 3, 2018 meeting. The motion passed unanimously.*

*Council on a motion by Durban Metzler, seconded by Ed Bennett, approved to advertise the **2019 BUDGET** for the 10-day public inspection period to be considered for adoption at the December meeting. The motion passed unanimously. No real-estate tax increase is required for this budget but the adoption of the \$52 Local Services Tax will be necessary.*

*Council on a motion by David Harker, seconded by Rob Dickson, approved to advertise for a special meeting to be held on Monday, November 19, 2018 at 9:00 a.m. for consideration of adopting the Ordinance No. 2018-612 to enact the Act 511 **\$52 LOCAL SERVICES TAX** to begin in 2019 and for general purposes. The motion passed unanimously.*

*Council on a motion by Ed Bennett, seconded by Doug Smith, adopted an Addendum to the Employee Benefits and Regulations Manual to change the **RADIUS RESTRICTION** of hiring a full-time **CHIEF OF POLICE** from 5 miles to 20 miles. The motion passed unanimously.*

*Council on a motion by Linda Smith, seconded by Rob Dickson, adopted an Addendum to the Employee Benefits and Regulations Manual to remove the 5 mile **RADIUS RESTRICTION** for hiring of all part-time and full-time **POLICE PERSONNEL** with the exception of the Chief of Police to “no limit”. The motion passed unanimously.*

Minutes of the **MARTINSBURG VOLUNTEER FIRE COMPANY** for the meeting on October 8, 2018 was included in the council meeting packet.

*The meeting **ADJOURNED** at 8:31 p.m. on a motion by Durban Metzler, seconded by Rob Dickson. The motion passed unanimously.*

Respectfully submitted,

M. Jane Staily
Borough Secretary