

MARTINSBURG BOROUGH COUNCIL MINUTES
SPECIAL MEETING
MARCH 23, 2020

A special meeting of the Martinsburg Borough Council was held on Monday, March 23, 2020 in the municipal building. The meeting started at 12:20 p.m. with prayer by Rich Brantner, Jr. and the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT: President P. Robert Dickson, Vice-President Durban D. Metzler, Pro-tem Edward L. Bennett, Councilman David L. Harker, Councilman Charles E. Kensinger, and Councilman Darin B. Meck (*Absent were Mayor Richard Brantner Sr. and Councilwoman Linda K. Smith*)

In addition to the council, present were Manager Richard Brantner, Jr., Secretary/Treasurer Jane Staily, Chief Kerry Hoover, and Attorney Matt Gieg

*Council adopted **ORDINANCE NO. 2020-623 TAKING OVER HENRY'S POND LANE** on a motion by Durban Metzler, seconded by Ed Bennett. The motion passed unanimously.*

Borough Manager Richard Brantner Jr. reported that the borough's emergency management coordinator during this **CORONA VIRUS PANDEMIC** he is receiving a situation report every day from the county. Martinsburg Borough has declared a Disaster of Emergency because of the corona virus pandemic.

To cancel a meeting has never required an advertisement. A public meeting must allow public participation. Under the **DISASTER OF EMERGENCY** being declared a meeting can be held for emergency purposes only and then reported at the next meeting. Ohio and Philadelphia already have 'stay in place' orders. Things are changing daily regarding the corona virus orders. At this point we are just worried about everyone's safety. We have never faced anything like this before. To keep the public informed we have access to social media such as Face Book, our web page, SWIFT REACH phone notification and we can post the municipal building door.

Manager Rich Brantner, Jr. has been getting **EMERGENCY SUPPLIES** from the county and put bags together for the ambulance and police personnel. We should soon be getting more supplies from the county to prepare PPE kits.

Council met in **EXECUTIVE SESSION** from 12:35-1:11 p.m.

*Council on a motion by Durban Metzler, seconded by Ed Bennett, approved to continue **EMPLOYEE COMPENSATION** as long as they remain on call during a rotation schedule to be devised by the department supervisors during the corona virus pandemic. The motion passed unanimously.*

*Council on a motion by Durban Metzler, seconded by Darin Meck, approved to **APPOINT THE PERSONNEL COMMITTEE** comprised of the president, vice-president and pro-tem to make decisions with the input of the department supervisors on employee rotation schedules during the corona virus pandemic in between council meetings. The motion passed unanimously.*

*Council on a motion by Chuck Kensinger, seconded by Ed Bennett approved to postponed the April 25th **SPRING CLEAN UP DAY** until further notice. The motion passed unanimously.*

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Council and Chief Hoover expressed their appreciation to Manager Rich Brantner, Jr. for all the extra time he has been spending as the borough's **EMERGENCY MANAGEMENT COORDINATOR** for overseeing the needs of the borough during this trying time.

*The meeting **ADJOURNED** at 1:20 p.m. on a motion by Ed Bennett, seconded by David Harker. The motion passed unanimously.*

Respectfully submitted,

M. Jane Staily
Borough Secretary