

**MARTINSBURG BOROUGH COUNCIL MINUTES
BUDGET MEETING
OCTOBER 19, 2020**

A special meeting of the Martinsburg Borough Council was held on Monday, October 19, 2020, to work on the 2021 Budget and for general purposes. The meeting started at 7:00 p.m. with prayer by Rich Brantner, Jr. and the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT: Mayor Richard A. Brantner, Sr., President P. Robert Dickson, Vice-President Durban D. Metzler, Pro-tem Edward L. Bennett, Councilman Neil E. Gartland, Councilman Charles E. Kensinger, Councilman Darin B. Meck and Councilwoman Linda K. Smith

In addition to council, present were Manager Richard Brantner, Jr., Secretary/Treasurer Jane Staily, Chief Kerry Hoover, Lt. Justin Davis.

DRAFT BUDGET NO. 2021-02 was presented and reviewed in detail. The General Fund was unbalanced by \$22,060 in this draft (\$22,060 more expenses than revenue). After reviewing it line by line the following **DRAFT BUDGET NO. 2021-03** was prepared. This budget portrays a 0.0960 real estate tax millage increase increasing the total millage from 1.871 to 1.967 which should increase the real estate tax income about \$9,800 more from \$191,000 to \$200,800 to balance the budget for 2021. It's been nine years since the last real estate tax millage increase.

DRAFT BUDGET 2021-03	GEN FUND	ALL OTHER FUNDS	TOTAL FUNDS
Estd Bal on Hand, Jan 1, 2021:	158,767	372,353	531,120
Revenue:	887,550	100,080	987,630
Expenditures:	<u>887,550</u>	<u>99,288</u>	<u>986,838</u>
Estd Bal on Hand, Dec 31, 2021:	158,767	373,145	531,912

Draft Budget No. 2021-03 reflects a **2% WAGE INCREASE** for all employees.

February 2021 will make **TEN YEARS** in this new building. It was mentioned that an open house may need to be set up for the anniversary.

It was suggested that the low borough vehicle rental fee schedule should be revised. ***Council on a motion by Charles Kensinger, seconded by Linda Smith, authorized to increase all of the borough TRUCK RENTAL FEES \$5.00. The motion passed unanimously.***

Chief Hoover reported that he met with the county on **POLICE RIOT TRAINING**. There will be two separate groups formed: 1) **mobile field force** and 2) **SWAT**. All police officers can be a part of the mobile field force unit and it can be set up fairly quick. The SWAT is for active shooters and only those with specialized training can participate – this unit will take about two years to set up.

The **POLICE MUTUAL AID AGREEMENT** is starting to be discussed for the county again.

The meeting ADJOURNED at 8:51 p.m. on a motion by Ed Bennett, seconded by Neil Gartland. The motion passed unanimously.

Respectfully submitted,

M. Jane Staily
Borough Secretary