

MARTINSBURG BOROUGH COUNCIL MINUTES  
DECEMBER 7, 2020

The regular meeting of the Martinsburg Borough Council was held on Monday, December 7, 2020 in the municipal building. The meeting started at 7:00 p.m. with prayer by Rich Brantner, Jr. and the Pledge of Allegiance.

**ELECTED OFFICIALS PRESENT:** President P. Robert Dickson

**ELECTED OFFICIALS PRESENT THROUGH ZOOM:** Mayor Richard A. Brantner, Sr., Pro-tem Edward L. Bennett, Councilman Neil E. Gartland, Councilman Charles E. Kensinger, Councilman Darin B. Meck and Councilwoman Linda K. Smith

In addition to council, present were Manager Richard Brantner, Jr., Secretary/Treasurer Jane Staily, Chief Kerry Hoover, Lt. Justin Davis, Attorney Matt Gieg

The **MINUTES** of the regular meeting of November 2, 2020 and the special meeting on November 12, 2020 will be included in next month's agenda packet.

The **FINANCIAL AND TREASURER'S REPORTS** for November 2020 were prepared and presented by Secretary/Treasurer Jane Staily.

*The **LIST OF BILLS** for November 2020 check nos. 10174-10190 in the amount of \$98,639.31 was approved on a motion by Charles Kensinger, seconded by Linda Smith. The motion passed unanimously.*

**MAYOR RICHARD BRANTNER, SR.** presented his report as written. Council commended him for his detailed report.

Chief Hoover presented the **POLICE REPORT** as written. Chief Hoover participated in a parade of police cars and fire trucks through the homes to honor the veterans for **VETERANS DAY**. Another parade is being planned to honor the frontline workers on December 22. Received a **DRUG DISPOSAL BOX** to be placed in the lobby for old unwanted medications to be available all year long similar to the Drug Take Back Day disposal. The disposal box will take anything but liquid medications. Chief Hoover will do a Face Book news release when he gets it set up. Saturday was the **CHRISTMAS PARADE** – no permit needed since it was not on a State highway. The **NEW POLICE CAR** should be ready this week all but the decals. The **IN-CAR CAMERAS** have been ordered. Chief Hoover is re-writing the in-car camera policy. The new program is more user friendly and the policy will cover it.

**BOROUGH MANAGER** Rich Brantner reported:

NOV 12 – had a **SPECIAL COUNCIL MEETING** on the purchase of 310 E. Allegheny Street

NOV 13 – President Rob Dickson signed the **SALES AGREEMENT** for 310 E. Allegheny Street

NOV 16 – the **MOTOR BURNED UP** on Well No. 3

NOV 19 – the borough crew hung the **CHRISTMAS LIGHTS**

NOV 20 – had a conference call with Blair County Emergency Management Agency and all the municipalities' local emergency management committees throughout the county to discuss the rise in **COVID** numbers – Rob Dickson, Rich Brantner, Sr. and Kerry Hoover also sat in on the conference call

NOV 24 – mailed out a newsletter asking residents to help do their part in stopping the spread of the **COVID VIRUS**

NOV 25 – a **NEW WELL PUMP** was installed at the Wineland Well No. 3 site

NOV 27 – **CHRISTMAS LIGHTS** were turned on

DEC 3 – the new **TROOPER LANDON WEAVER** memorial benches were put down at the borough parking lot

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Attorney Matt Gieg reported that the **2021 TAX ORDINANCES** have been prepared for adoption this evening.

Linda Smith thanked the borough crew for putting up the **CHRISTMAS DECORATIONS**. The bows are getting a little worn. Linda was asked to get a price to replace them for next year.

*Council on a motion by Ed Bennett, seconded by Neil Gartland, adopted the **2021 BUDGET** with the inclusion of a real estate tax increase from 1.871 to 1.967 mills as advertised for the required 10-day public inspection period. The motion passed unanimously.*

FUND	EST'D BEG BALANCE JAN 1, 2021	REV	EXP	EST'D END BALANCE DEC 31, 2021
GEN FUND	158767	887550	887550	158767
HIGHWAY	174713	56645	58300	173058
EQUIPMENT	120840	27050	33512	114378
MED CARE REIMB	8589	1750	3500	6839
CHRISTMAS LIGHT	630			630
REVITALIZATION	505		448	57
BUILDING MAINT	46432	5155		51587
POLICE PISTOL RANGE	2620	5		2625
TPR LANDON WEAVER	2992			2992
RECYCLING	15032	9475	9090	15417
	531120	987630	992400	526350

*Council on a motion by Charles Kensinger, seconded by Neil Gartland, adopted **ORDINANCE NO. 2020-626 2021 REAL ESTATE TAX** to increase the rate of 1.871 to 1.967 mills. The motion passed unanimously.*

*Council on a motion by Ed Bennett, seconded by Linda Smith, adopted **ORDINANCE NO. 2020-627 2021 PER CAPITA TAX** to maintain the rate of \$5.00. The motion passed unanimously.*

*Council on a motion by Ed Bennett, seconded by Charles Kensinger, adopted **ORDINANCE NO. 2020-628 2021 EARNED INCOME TAX** to maintain the rate of 1/2 of 1 percent. The motion passed unanimously.*

*Council on a motion by Neil Gartland, seconded by Charles Kensinger, adopted **ORDINANCE NO. 2020-629 2021 LOCAL SERVICES TAX** to maintain the rate of \$52. The motion passed unanimously.*

*Council on a motion by Linda Smith, seconded by Ed Bennett, approved to advertise the **2021 BOROUGH COUNCIL MEETING DATES** as follows. The motion passed unanimously.*

JAN 4	APR 5	JUL 12 (2 <sup>nd</sup> Mon)	OCT 4
FEB 1	MAY 3	AUG 2	NOV 1
MAR 1	JUN 7	SEP 7 (TUE)	DEC 6

*Council on a motion by Ed Bennett, seconded by Neil Gartland, approved the Personnel Committee's recommended **WAGE INCREASES FOR 2021** that all employees get a 2% increase. The motion passed unanimously.*

**TOPICS TABLED** until the January 2021 meeting were the 2020-21 Per Capita Exoneration List 1, Watershed, and the 2021 engineering agreement.

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*Council on a motion by Linda Smith, seconded by Ed Bennett, authorized to pay Jane Staily for the eight hours of working from during her week out on SICK LEAVE (4 days sick leave; 1 day regular hours). The motion passed unanimously.*

Chief Hoover thanked council for the 2% pay increases for 2021. The NEW BENCHES with engraved plaques purchased from donations to the Trooper Landon Weaver Memorial Fund made a nice addition to the town center parking. The donors that paid for the four benches were: Smith Transport, the Eric Weaver Family, JD's Detailing and Base Gun Camp. The benches were \$618.49 each. The bench material is maintenance free. The borough crew did a nice job setting them up. Mark Smith did the routing for the plaques for free.

*The meeting ADJOURNED at 7:40 p.m. on a motion by Ed Bennett, seconded by Linda Smith. The motion passed unanimously.*

Respectfully submitted,

M. Jane Staily  
Borough Secretary