

**MARTINSBURG BOROUGH COUNCIL MINUTES
BUDGET MEETING
OCTOBER 17, 2022**

A special meeting of the Martinsburg Borough Council was held on Monday, October 17, 2022, to work on the 2023 budget and for general purposes. The meeting started at 7:00 p.m. with prayer by Rich Brantner, Jr. and the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT: Mayor Richard A. Brantner (Sr.), President P. Robert Dickson, Vice-Pres. Durban D. Metzler, Pro-tem Charles E. Kensinger, Councilman Edward L. Bennett, Councilwoman Janet E. Blattenberger, Councilman James C. Dell, Councilman Darin B. Meck

In addition to council, present were Manager Richard Brantner, Jr., Secretary/Treasurer Jane Staily, Chief Kerry Hoover

DRAFT BUDGET NO. 2023-03 was presented and reviewed in detail. The General Fund was balanced at \$949,640. After reviewing it line by line the following **DRAFT BUDGET NO. 2023-04** was prepared. This budget portrays no real estate tax millage increase using the current millage of 1.967:

DRAFT BUDGET 2023-04	GEN FUND	ALL OTHER FUNDS	TOTAL FUNDS
Estd Bal on Hand, Jan 1, 2023:	157,641	502,968	660,609
Revenue:	949,640	119,562	1,069,202
Expenditures:	<u>949,640</u>	<u>150,527</u>	<u>1,100,167</u>
Estd Bal on Hand, Dec 31, 2023:	157,641	472,003	629,644

Draft Budget No. 2023-04 reflects the following raises as per the recommendation of the Personnel Committee:

Laborer	8%	[\$18.51/hr. to \$20.00/hr.]
Working Foreman	7%	[\$20.33/hr. to \$21.75/hr.]
Manager	3%	[\$25.45/hr. to \$26.21/hr.]
Wastewater Opr.	3%	[\$24.29/hr. to \$25.02/hr.]
Boro Sec/Trea	3%	[\$23.62/hr. to \$24.33/hr.]
Clerk	3%	[\$13.76/hr. to \$14.17/hr.]
Part-time Laborer	2%	[\$18.12/hr. to \$18.48/hr.]

No additional raises for the Police Department were incorporated in the 2023-4 Budget since they were given early generous raises council approved on August 1, 2022 as follows:

Chief	4.6%	\$1.25/hr. increase [from \$27.22 to \$28.47]
Lieutenant	5.3%	\$1.25/hr. increase [from \$23.36 to \$24.61]
3 rd Full-time	13.5%	\$2.50/hr. increase [from \$18.73 to \$21.23]
Part-time Patrolmen	13%	\$2.00/hr. increase [from \$16.78 to \$18.78]

An **EXECUTIVE SESSION** of elected officials only to discuss personnel matters was held from 8:28-8:46 p.m.

The meeting ADJOURNED at 8:46 p.m. on a motion by Ed Bennett, seconded by Darin Meck. The motion passed unanimously.

Respectfully submitted,

M. Jane Staily
Borough Secretary